

**DDA and Planning Commission Meeting Notes**  
**Byron Municipal Building**  
**July 16, 2026**

Meeting was called to order at 6:00 pm by Chairperson Baker-Murph.

**Roll Call: Present** (Quorum of 5 reached): Baker-Murph, Brittain, Chapman, Dagen, Dickinson (6:05p), Miller, Russell (6:09p), and Woods. **Absent:** Stevens and Recording Secretary, Bibbee (Recycling Shiawassee Meeting). Total: 8 members were present with 1 absent. Todd Thomas (6:25p), Village Manager was present. Woods was acting Recording Secretary.

**Agenda Approval:** Miller motioned to approve the agenda. Seconded by Brittain. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

**Minutes Approval:** Chapman motioned to approve the Minutes of 6/18/26. Seconded by Dagen. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

**Communications:** No communications received. DDA Members signed Thank you cards for: Burns Twp Fire, Hartman Septic, and Masons Lodge #80.

**Financial Status Report/Payment of Bills:** Miller gave a financial report. As of 6/30/26 there was a balance of \$54,452.38. Bills presented include: \$4,215.00 to the Village for the Annual wages (*Miller clarified that this was the amount budgeted for the year. It was discussed by DDA to request itemized quarterly statements from Village for time spent on DDA business so we know how to budget going forward.*) and Christmas decoration, \$233.58 to Chairperson Baker-Murph (reimbursement of expenses paid for duck race and regatta), and \$10,204.30 to Fishbeck for Topographical Report/Survey approved at DDA Meeting in September 2025 for planning of the West Bank. Miller also presented that there were two requests for payments to Village Treasurer for: \$9,000 to Euler Construction for next installment of pavilion construction and \$3,600 to Agnew Sign Co for the balance of the Eagle Park rock sign. Motion to pay the bills as presented, requesting quarterly statements from Village for hours worked and to check with Attorney regarding \$75/per meeting for Village Administrator attending DDA meetings made by Dickinson to pay the bills, seconded by Russell. Roll Call vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed. Baker-Murph accepted report pending audit.

**Semi-Annual TIF Report:** Miller presented Semi-Annual TIF report.

**RRC Update:** No Update – Bibbee was absent.

**Eagle Park:** The park name reveal event held on July 10, 2026 was a success. Great response from the community. DDA brought in \$156.18 in concessions and \$40 in Small Town Byron t-shirts (\$196.18 total). Discussion about hosting a 2<sup>nd</sup> event on August 7, 2026 at 7p-9p. Baker-Murph already has a musician/performer and community sponsor to offset cost of musician/performer. Baker-Murph suggested naming the event “Byron Live at Eagle Park Overlook Deck” and mentioned she had discussed this with council on Monday (7/13/26) at the Byron Council Meeting. It was also discussed as being a possible event for September and then seasonally in 2027 (May – September). Adding links to the Byronmi.com website for those interested in sponsoring and those interested in performing. The Byron Live would be a community fundraising event for the DDA to continue projects within the downtown district. Once the Village Ordinances and Amendments are updated and approved, a Temporary Use Permit will be needed for the proposed Byron Live events. Motion was made by Miller move forward with the 8/7/26 date and “Byron Live” as a seasonal event beginning in May 2027. Seconded by Brittain. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

**West Bank Pavilion** Baker-Murph stated that the EGLE permit was approved via email on Monday 7/13/26. Euler Construction began work on the pavilion on 7/13/26. Chapman stated that he is fielding many calls from parents asking if the structure is a barn – he has explained that it is a pavilion and will be great for that area. This project does not include picnic tables. Baker-Murph stated that she contacted Royalty Services to see if they would be able to get a group discount and help ordering they picnic tables that were installed at Eagle Park. Rick Neff of RN Construction had mentioned having companies/families sponsor a picnic table and then a plaque installed on the table in order to get tables for the pavilion. Motion made to move forward with picnic table sponsorship project by Dagen. Seconded by Miller. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

Baker-Murph asked for a DDA Member to chair this picnic table sponsorship project and there were no volunteers. Baker-Murph will talk with Stevens to see if she will chair this project.

**West Bank River Viewing Platform & Boardwalk:** Baker-Murph has sent a letter to Randy Wise per last month’s meeting request to update on the project, delays, and timeline. EGLE permit was submitted and EGLE requested additional information/project details. LionBear has submitted all requested information from Deck Expressions (contractor). *Baker-Murph to follow up on status of EGLE permit to be able to give contractor a timeline to begin work.* There was an additional \$2,000 raised from Regatta Sponsors this year to put toward this project.



**Events/Fundraisers: Family Fun Day Updates: Duck Race:** 496 duck tickets sold (4 ducks were missing). \$500 First Place Winner: Gus Miller. \$200 Second Place Winner: Vicki Stevens. \$100 Third Place Winner: Joy Lagergren. \$2,480 brought in. \$1,446.44 profit after payouts and expenses. **Regatta:** There were 7 regatta participants=\$175. There were 16 paid sponsors plus 4 in-kind sponsors=\$1,600. \$100 Fastest Time and \$100 Most Creative was Banana Berzerker. \$100 Cruise Ship Winner: Bazari. Titanic Award was Empire Ship. \$1,334.98 was profit after award payouts and expenses. **New/Upcoming Events:** "Byron Live" was discussed again. Trick-or-Treat at Eagle Park in October. Baker-Murph also mentioned the Wreath Workshops for November and December.

**Planning Commission:** Motion to pause DDA meeting and open Planning Commission meeting was made by Miller. Seconded by Russell. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

Baker-Murph shared that she reached out to Gormley Law regarding updates to the Village Ordinances, Amendments and updates and they are able to do that work. Baker-Murph would like to recommend to the Village Council that Gormley Law is the contractor for making these changes. Baker-Murph will reach out to Laura at LionBear to update the MSHDA portal to reflect this so the grant monies remaining from the MSHDA HRI Housing *Readiness Grant (grant used for Master Plan) can be reallocated to an attorney fees line item and an extension can be granted to January 31, 2027.* This will allow the Village and Planning Commission additional time to find a Municipal Planning Firm. Motion made to recommend to Village Council that Gormley Law be the approved contractor for the updates to Village Ordinances and Amendments. Seconded by Dickinson. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

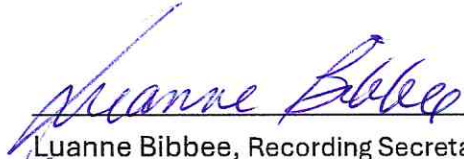
Motion to close Planning Commission meeting and resume DDA meeting made by Miller. Seconded by Russell. Voice vote. Ayes: Baker-Murph, Brittain, Chapman, Dagen, Dickinson, Miller, Russell, Woods. No nays. 1 absent. Motion passed.

**Other Business:** Miller gave an update on the Wayfinding signs at the main four stoplight in Byron. She reached out to Edwards Sign and they came to take a look at the signs to see if they can simply be re-lettered due to Township Hall move. Edwards' associate said they would like to take one of the signs back to their shop and do some testing as it looks like there may be more fading and signs may need to be redone from scratch. This is on hold until a quote/estimate is received.

**Public/Board Members' Comments:** No comments from public. Miller thanked Byron Fireworks for the impressive fireworks show during Family Fun Day.

Motion to adjourn the meeting was made by Miller. Seconded by Russell. Meeting was adjourned at 7:04pm.

Next DDA/Planning Commission meeting will be held on August 20, at 6:00 pm.



Luanne Bibbee, Recording Secretary

7/16/26



Debra Baker-Murph, Chairperson

7/16/26