

Village of Byron
Regular Council Meeting Minutes
April 13, 2026

Meeting called to order: at 7:00 pm by President Stevens

Pledge of Allegiance Led By: President Stevens

Roll Call – Present: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Also Present: Treasurer Mellentine, Village Administrator, Todd Thomas, Clerk Reed, DPW Warren (arrived at 7:15), and Attorney Stevenson.

Approval of Agenda: Motion to approve the agenda by Guttersohn, adding 261 Lehring Millers as D under new business; seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

Approval of Minutes: Approval of the March 9, 2026, and March 30, 2026, minutes, with correction under Cemetery, March 9, 2026; motion by Willett; seconded by Campbell. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

Public Comments-Agenda Items: None

Treasurer's Report –Mellentine read report. Guttersohn motioned to accept report pending audit; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

Approval of Bills: Campbell reported 49 Checks, 199E-204E, 29358-29397, totaling \$46,870.03. Willett motioned to pay the bills, seconded by Guttersohn. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

Bills Awaiting Approval (Blue Folder)- None

Committee Reports: None

Police Report- Stevens read report. Stevens questioned the hours, and a discussion took place on the subject. Stevens wants a meeting with Chief. Guttersohn wants hours and shifts. They need to patrol more on Silver Lake, Maple, and Lehring. More tickets need to be written.

DPW Report – Warren presented his report and explained quotes for Church, W. Maple, and Silver Lake. He explained that the crack sealing is double the cost submitted.

Code Enforcement: None

Cemetery Report: Guttersohn read the report. Guttersohn explained the sign quotes for each entrance and said he preferred the quote by the Hooleys. Bibbee motioned to approve 210 (Hooleys) for the cemetery signs for \$5,700.00; seconded by Willett. Roll Call Vote: Ayes: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None. The motion was amended by McDowell to add ½ down to start, with the other ½ due when completed; seconded by Willett. Roll Call Vote: Ayes: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None.

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Absent: None. Guttersohn said he received a call from Home Depot about the Veterans Memorial. Debra Baker-Murph, DDA Chairperson, explained more about what Home Depot does for projects like the Veterans Memorial. Thank you, Debra, for giving the information. Guttersohn asked about the mower maintenance, and that Bretzlaff changes the oil and sharpens the blades. Warren said that is all we need to do, revisit in the fall.

Village/Zoning Administrator: Thomas reported that he received 1 application for a boundary line adjustment for IPS, and received a letter from 523 S Saginaw. He informed the council that a safety policy is being worked on. He also added that the fire extinguisher expires on April 16, 2026. Dumpster enclosure rebuilt. He added that the viewing platform needs some type of guard rail for safety. Thomas explained the job descriptions, and they were forwarded to the attorney for review. Attorney Stevenson suggested adding Property Maintenance Code to the Ordinance Enforcement Officer. Sexton needs to have a job description. Campbell motioned to approve the job descriptions with the addition of the sexton job description; seconded by Bibbee. Roll Call Vote: Ayes: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

DDA Report: Debra Baker-Murph, DDA Chairperson, explained that they will have to pivot on the West Bank project.

Commissioner Report: Howard explained that waste and hazardous collection will be approved. Brownfield for a suburb in Corunna. 3 different unions agreed to combine contracts into one. The 911 surcharge on cell phones will be going up by an extra 35 cents per line.

911 Commission: covered under the Commissioner

Old Business:

Personal Policy Handbook: Thomas asked if any member had any changes for the handbook. Guttersohn motioned to accept the revised Personal Policy Handbook with pending changes; seconded by Willett. Roll Call Vote: Ayes: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

New Business:

Water and Sewer Rate Increase: Reed explained the 5% increase, which totals to a \$10.05 increase. McDowell motioned to accept the 5% increase for water and sewer; seconded by Bibbee. Roll Call Vote: Ayes: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.

Trash Quotes: Reed explained that council could waive the sealed bids, and she could call for quotes. Council said to publish for sealed bids.

Animal Control: Discussion took place, and a letter will be sent.

261 Lehring: Reed explained the problem, the council discussed, and Warren said Byron Plumbing is checking on it and may install a backflow preventer. Council needs more information.

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Public Comments: Michelson asked about the downed sign on Byron Rd, and Warren said it will be repaired when the water recedes.

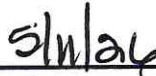
Any Other Business from Council /Comments: Bibbee announced the Village Clean-up on May 2nd from 9 until 12. We will have pizza and pie. She asked how many dams are released toward the Village, and Warren said 8 dams south of us. She also asked if anyone would be interested in holding a meeting about water in the basement. She said she just signed up with Keller Williams using RRC training. Willett said thank you for the raise. Stevenson said happy to be here. Guttershon has raffle tickets for the Durand Sportsman Club if interested.

Items For Next Agenda:

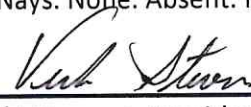
Meeting Adjourned at: 8:07 pm; motioned by McDowell and seconded by Guttersohn. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee, and Stevens. Nays: None. Absent: None.



Marsha Reed, Clerk



Date



Vicki Stevens, President

Village of Byron
Special Meeting Minutes
April 28, 2026

Meeting called to order: at 6:00 pm by President Stevens.

Pledge of Allegiance Led By: President Stevens

Roll Call – Present: Guttersohn, Bibbee, Willett, Chapman, and Stevens. Also Present: Village Administrator, Todd Thomas, and Reed, Clerk. Absent Campbell and McDowell

Approval of Agenda: Motion to approve the agenda by Guttersohn; seconded by Bibbee. Voice Vote: Ayes Guttersohn, Bibbee, Willett, Chapman, and Stevens. Nays: None. Absent: Campbell and McDowell.

New Business:

A) DPW/Cemetery Position: Thomas explained that we received 3 applicants, and Bretzlaff is leaving due to a stroke. Kunding is the most qualified, and I would like to start him at \$16 .00/hour. Guttersohn asked about foundations and cremains, and Kunding said he could do both. Willett asked if it was full-time or part-time. Thomas said up to 30 hours/week. Discussion on job details took place. Guttersohn motioned to hire Dean Kunding for the position. Seconded by Chapman. Roll Call Vote: Ayes: Guttersohn, Bibbee, Willett, Chapman, and Stevens. Nays: None. Absent: Campbell and McDowell.

Public Comments: None

Any Other Business from Council /Comments: None

Items For Next Agenda: None

Meeting Adjourned at: 6:19 pm; motioned by Stevens and seconded by Chapman. Voice Vote: Ayes Guttersohn, Bibbee, Willett, Chapman, and Stevens. Nays: None. Absent: Campbell and McDowell.



Marsha Reed, Clerk

5/11/26

Date



Vicki Stevens, President