

PDDA and Planning Commission Meeting Minutes

Byron Municipal Building

November 21, 2024

Meeting was called to order at 6:00.p.m by Chairperson Vandemark.

Roll Call: Present: Bailey, Baker-Murph, Brittain , Chapman, Miller, Russell, Stevens, and Vandemark. Absent:, Dickinson. Total: 8 members were present with 1 absent. Clint Stevenson of Gormley Law was in attendance, as was Luanne Bibbee, Recording Secretary.

Agenda Approval: Stevens motioned to approve agenda for 11/21/2024. Seconded by Baker-Murph. Voice Vote. All Ayes. No Nays. 1 absence. Motion passed.

Minutes Approval: Miller motioned to approve the minutes of 10/17/2024 DDA/Planning Commission meeting, with corrections. Seconded by Bailey. Voice Vote. All Ayes. No Nays. 1 absence. Motion passed.

Communications:

Financial Status Report/Payment of Bills: Miller gave a financial report that as of 10/31/2024, there is a balance of \$85,553.99, which includes \$25,000 in the Saginaw WIN Grant. Bills include \$105.94 to Gormley Law, \$1,210.00 to the Village of Byron {Clerk and Treasurer 13 hours Mar to May (\$440.00), 13 hours Jun to Aug (\$340.00), and 13 hours Sept to Nov. (\$430.00)}, Lion Bear Ventures \$3,243.75 (sticks and bricks grant \$1,312.50, Saginaw WIN \$1,931.24). Motion made by Brittain, seconded by Baker-Murph to accept the Treasurer's report and to pay bills. Voice Vote. All Ayes. No Nays. 1 absence. Motion passed. Chase Bank can print pre-filled transaction slips for \$78.95, and \$100.00 shipping. Motion made by Brittain to order these bank slips. Seconded by Baker-Murph. Voice Vote. All Ayes. No Nays. 1 absence. Motion passed.

RRC/(Redevelopment Ready Community) Update: An internal review process is needed, with a joint review committee consisting of the Village Zoning Administrator, DPWA, Public Safety, and Rowe Engineering. The committee needs to establish due dates for public notices. Vandemark will notify Todd Thomas, and send to the Village for approval.

Pocket Park: December 30 is the deadline to raise \$50,000 to qualify for the matching \$50,000 grant from Patronicity. As of the meeting, \$5,932.00 has been raised, including \$486.10 from the Ben Bower Eagle Scout donation, and \$500.00 from Byron Chamber of Commerce. The fundraiser to make wreaths began with 7 people building \$50.00 wreaths.

Willowbrook is scheduling Trivia nights, with 10% to go toward the grant. Also Willowbrook is selling ½ price golf memberships with a \$30 raffle. Live Entertainment will play in Corunna on Saturday, November 30 as a fundraiser. Videos are needed from community supporters to promote the fundraiser. Jessica Boillat-Wilcox presented ideas to monetize the fundraiser, with estimations of the number of individuals and businesses needed to successfully reach the goal. DDA members participated in Byron’s Christmas in the Village on December 7, and promoted the fundraiser to adults. Giving Tuesday will be promoted on December 3.


DDA Development Plan amendment was discussed. Terms are expiring for Debra Baker-Murph, and Keely Russell, both of whom agreed to continue being on the DDA for another term. Motion was made by Miller to refer the two names to the Village Council to vote on renewals at the December meeting. Stevens seconded the motion. Voice Vote. All Ayes. No Nays. 1 absence. Motion passed. No further updates on the RRC were made.

Planning Commission: According to Clint Stevenson, of Gormley Law, the Planning Commission does not need a separate agenda and minutes, but can be a part of the DDA agenda. The Village met earlier with Miller and Baker-Murph. The Village approved hiring Kim Lynch as a financial consultant to help with finances and grants. Kim will be meeting with the Village Clerk and Treasurer. The Park Authority paperwork will be ready for the Byron Schools Board meeting.

Other Business: No comments were added.

Public /Board Members Comments: Bibbee updated that website companies were being interviewed by the Village Trustee committee, but that the current contract with Z Solutions needs to be confirmed before changes can be made.

Motion to adjourn was made by Miller. Seconded by Brittain. Voice Vote. All Ayes. No Nays. 1 absence. Motion passed. Meeting was adjourned at 7:10 pm.



Luanne Bibbee, Recording Secretary

11/21/24



Rob Vandemark, Chairperson

11/21/24