

Village of Byron
Regular Council Meeting Minutes
September 9, 2024

Meeting called to order at: 7:00 pm by President Stevens

Pledge of Allegiance Led By: President Stevens

Roll Call – Present: Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens. Also Present: Warren, and Attorney Clint Stevens, Zoning Administrator Thomas and Mellentine (treasurer). Mellentine was introduced to the audience and council.

Approval of Agenda: Motion to approve the agenda with additions (old business: CIP, new business: water bills and event permit) by Guttersohn; seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens. Nays: None. Absent: None Motion Passed.

Approval of Minutes: Approval of August 12, 2024 and August 19, 2024 minutes as written; motion by Guttersohn; seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.

Public Comments-Agenda Items: None

Treasurers Report – Mellentine read report. Willett motioned to accept report pending audit; seconded by McDowell. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.

Approval of Bills: Campbell reported total of 37 Checks 4 voided: 136E, 28612-28647 for a total of \$84,357.27 minus \$2,221.73 with a grand total of \$82,135.54. Willett motioned to pay the bills; seconded by Campbell. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.

Bills Awaiting Approval (Blue Folder)- None

Committee Reports: Reed explained letter to the treasury. Lynch proposal discussed and Reed said we should hold off and Bibbee said she talked with Lynch and said it was approximately 10 to 15 hours per week. A second meeting was requested. Stevens addressed the clerks pay and Willetts motioned to adjust pay back to normal on September 18, 2024; seconded by Guttersohn. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.

Zoning Administrator: Thomass explained the meeting with the Township and that they have submitted the site plan review, special use permit, purchase agreement and construction plans. The Township also paid the permit fees and escrow retainer. Thomas said that everything is complete for the public hearing at councils October meeting. Bibbee motioned to set the Township hearing for councils October 14, 2024 meeting; seconded by Chapman. Roll Call Vote: Ayes Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: Campbell. Absent: None. Motion Passed. Thomas said he has a meeting with Narhi on September 10, 2024. Thomas also said he has spoken to Shettler and is doing improvements on

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his own and will work with Thomas on the outside. Phase 1: move trailer, cut weeds to create more curb appeal and Shettler agreed. Willett said house on Maple vacant and varmints are present. Action needs to be taken; Thomas will check into it.

Police Report- Guttersohn read report.

DPW Report – Warren said may have answer from the State on radium. Working on signs and patching and bridge inspection coming up. Storm cleanup done and first salt delivery expected.

Cemetery Report: Guttersohn gave the cemetery report with 1 grave sale and 4 cremains and presented new rates with no hours on Sundays or major holidays for burials. Willett motioned to accept new cemetery pricing and hours; seconded by Chapman. Roll Call Vote: Ayes Campbell, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed. Guttersohn recused himself from the vote.

DDA Report: None

Commissioner Report: Howard absent

911 Commission: None

Old Business:

Programmable Sign: Tabled, will address at a later date.

Park Authority: Tabled. The school says to many people involved and the Village will have to much control. Clint Stevens will contact school attorney.

CIP: Guttersohn said that we should adopt the plan that Warren made and put on the web. Motion by Guttersohn to post CIP on the web; seconded by Bibbee. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens. Nays: None. Absent: None Motion Passed.

New Business:

Water Bill: Stevens explained water bill in question and council agreed that the billing should stand. Reed explained that Warren found the shut-off and that the extra 1-2 REU be removed from the Water St bill. Motion by McDowell that the first resident with increase REU stands for this cycle and if the connection to the trailer continuers will become permanent; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed. Motion by Guttersohn to remove the ½ REU on the Water St address; McDowell. Roll Call Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.

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\$75,000.00 Grant: Reed and Bibbee explained the grant and that we have been approved for it. Some paperwork still needs to be completed.

Event Permit: Stevens explained the permit and also said that residents do not want cars parked in their yards. Campbell said they may not have it next year because 3 members are retiring. McDowell asked how many cars and Campbell said around 60. If held next year the parking and event will have to be moved to a new area in town. Suggestions are the school parking lot and down main street. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.

Public Comments: Mickelson's asked about the storm drain and Warren said American Sewer has been called.

Any Other Business from Council /Comments: Bibbee talked about a plaque for the Bicentennial and that it could run 3-4 hundred. Mary Lou said that the Chamber may be able to help. Clint said it is great to be back.

Items For Next Agenda:

Meeting Adjourned at: 8:01 pm; motioned by Guttersohn and seconded by McDowell. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, McDowell, Bibbee and Stevens Nays: None. Absent: None. Motion Passed.



Marsha Reed, Clerk

10/14/24

Date



Vicki Stevens, President

Village of Byron
Special Council Meeting Minutes
August 19, 2024

Meeting called to order at: 7:00 pm by President Stevens

Pledge of Allegiance Led By: President Stevens

Roll Call – Present: Chapman, Guttersohn, Campbell, Willett and Stevens. Warren present.

Approval of Agenda: Motion to approve the agenda by Guttersohn; seconded by Willett. Voice Vote:
Ayes: Chapman, Guttersohn, Campbell, Willett and Stevens. Nays: None. Absent: Bibbee and McDowell.
Motion Passed.

Public Comments-Agenda Items: None

New Business:

Financial Corrective Plan: Reed read the letter from the auditor and a discussion on what could be done to improve the budget. Council agreed to use the information from the auditor with some changes. Council agreed we need to cut spending and ask Thomas about digging grave or use of his mini backhoe.

Capital Improvement Plan: Warren handed out what he had for the CIP and discussion on the subject took place.

Public Comments: None

Any Other Business from Council /Comments: None

Items For Next Agenda:

Meeting Adjourned at: 6:59 pm; motioned by Guttersohn and seconded by Chapman. Voice Vote: Ayes: Chapman, Guttersohn, Campbell, Willett and Stevens. Nays: None. Absent: Bibbee and McDowell.
Motion Passed.



Marsha Reed, Clerk



Date



Vicki Stevens, President

Village of Byron
Regular Council Meeting Minutes
August 12, 2024

Meeting called to order at: 7:030pm by President Stevens

Pledge of Allegiance Led By: President Bessenbacher

Roll Call – Present: Campbell, Guttersohn, Willett, Chapman, McDowell (arrived at 7:10 pm) and Stevensr. Also Present: Warren, and Attorney John Gormley and Kristin Mathews from Hughes Environmental. Absent: Bibbee.

Approval of Agenda: Motion to approve the agenda by Campbell; seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman, and Stevens. Nays: None. Absent: McDowell and Bibbee. Motion Passed.

Approval of Minutes: Approval of July 8, 2024 minutes as written; motion by Campbell; seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Willett, Chapman and Stevens Nays: None. Absent: McDowell and Bibbee. Motion Passed.

Public Comments-Agenda Items: Dale H. talked about the lake level and that it is not consistent and the big dam has a crack. Always low and that has created more weeds.

Treasurers Report – Stevens read report. Campbell motioned to accept report pending audit; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, McDowell, Willett, Chapman and Stevens Nays: None. Absent: Bibbee. Motion Passed.

Approval of Bills: Campbell reported total of 50 Checks 2 voided: 135E and 70E, 28564-28611 for a totaling \$54,648.88 minus \$2,382.45 with a grand total of \$52,266.43. Willett motioned to pay the bills; seconded by Campbell. Roll Call Vote: Ayes Campbell, Guttersohn, McDowell, Willett, Chapman and Stevens Nays: None. Absent: Bibbee. Motion Passed.

Bills Awaiting Approval (Blue Folder)- None

Committee Reports: Reed said Audit finished and requested budget amendments of \$172,334.00. Motion by Guttersohn to approve budget amendments of \$172,334.00; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, McDowell, Willett, Chapman and Stevens Nays: None. Absent: Bibbee. Motion Passed

Zoning Administrator: Reed gave report and read letter sent to Narhi.

Police Report- Guttersohn read report. Reed explained that the fund for the school has been signed and told of case that our department investigated.

DPW Report – Kristin from Hughes Environmental, explained the history of the new well and is working with the State for approval on radium system so that the well can be operational. Radium letter will be sent to all residents.

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Cemetery Report: Stevens read report and said we are looking for a new sexton. Guttersohn said he would fill in until we find a new sexton. Mary Lou is drafting an operations list. Council congratulated her well done job.

DDA Report: None

Commissioner Report: Howard said it has been a quite month. They have signed a contract that will have a nurse in the schools and have been working with SCOA.

911 Commission: None

Old Business:

Resumes: Guttersohn explained that the 3 of us (Guttersohn, Bibbee and Reed) have done the treasurer interviews and would like to hire Brandee Mellentine as the treasurer at \$15.00 per hour with review in 6 months with possible performance wage increase. 10 hours a week (Tuesday and Thursday), plus meeting pay, must attend all meetings and hours are subject to change; seconded by Chapman. Roll Call Vote: Ayes Campbell, Guttersohn, McDowell, Willett, Chapman and Stevens r Nays: None. Absent: Bibbee. Motion Passed

Council tabled the proposal from Kim Lynch until September.

Programmable Sign: Guttersohn explained that a computer monitor could be used as a scrolling sign and said cost would be approximately: \$1096.00 monitor, mount \$23.00, case \$200.00 and heater \$30.00 for a total of approximately \$1,562.92 plus tax. Gormley said to motion for the sign pending approval from Zoning Administrator, Todd Thomas. Guttersohn motioned \$1,700.00 for the programmable monitor pending approval from our Zoning Administrator on sign ordinance; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, McDowell, Willett, Chapman and Stevens Nays: None. Absent: Bibbee. Motion Passed

Water Bill: Stevens explained water bill in question and council agreed that the billing should stand. If resident wants a reduction in the billing, the toilet and sink need to be removed and the lines filled with cement to eliminate reconnection and the Village will have to inspect to confirm disconnection and cement.

Park Authority: Discussion on the subject took place and Willett volunteered to serve on the park board. From the Township we have Dennis Dagen and Steve Coselman. Tabled until September for more information.

New Business: None

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Public Comments: None

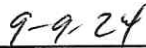
Any Other Business from Council /Comments: Campbell asked if he was still on the Cemetery committee and Stevens said yes

Items For Next Agenda: programmable sign, park authority and Lynch proposal.

Meeting Adjourned at: 7:41 pm; motioned by Stevens and seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, McDowell, Willett, Chapman and Stevens Nays: None. Absent: Bibbee. Motion Passed



Marsha Reed, Clerk



Date



Vicki Stevens, President

Village of Byron
Regular Council Meeting Minutes
July 8, 2024

Meeting called to order at: 7:03 pm by President Bessenbacher

Pledge of Allegiance Led By: President Bessenbacher

Roll Call – Present: Campbell, Guttersohn, Bibbee, Willett and Bessenbacher. Also Present: Warren, and Attorney Clint Stevenson. Absent: Chapman and McDowell.

Approval of Agenda: Motion to approve the agenda with Event Permit and FEMA Administrator added to New Business by Guttersohn; seconded by Bibbee. Voice Vote: Ayes Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell. Motion Passed.

Approval of Minutes: Approval of June 10, 2024 minutes as written; motion by Guttersohn; seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell., Motion Passed.

Public Comments-Agenda Items: Doug Corwin Public Defender, said running for Probate Judge and gave a brief history of himself.

Treasurers Report –Bessenbacher read report. Guttersohn motioned to accept report pending audit; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell., Motion Passed.

Approval of Bills: Campbell reported total of 46 Checks 1 voided: 134E, 28519-28563 for a total of \$182,450.67. Guttersohn motioned to pay the bills; seconded by Willett. Roll Call Vote: Ayes Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell., Motion Passed.

Bills Awaiting Approval (Blue Folder)- None

Committee Reports: None

Zoning Administrator: Reed gave report and asked for Residential Zoning Permit fee of \$110.00 and Complaint Fee of \$25.00 to be approved; Bibbee motioned to approve and Willett seconded. Roll Call Vote: Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell. Motioned Passed. She also reported that the approved permits were sent to Josh for the website. Saginaw St. brush pile was addressed and rough draft of the Conceptual meeting is being worked on. Cell Tower approved at county level.

Police Report- Guttersohn read report. Reed explained that the fund for the school has been cancelled and Chief is working on getting it reinstated.

DPW Report – Warren explained Radium is better, still waiting on the State. Light in municipal building repaired and curb painting being done.

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Cemetery Report: Bessenbacher read report. Reed said Cemetery survey will be done in September 3rd and cost is \$2,000.00.

DDA Report: None

Commissioner Report: Howard absent

911 Commission: Campbell said new parking lot and sidewalk approved. Wanting trees cut and new fence.

Old Business:

Resumes: Bibbee said we have done 1 interview and other avenues of posting for the job were discussed. Reed will contact the individual interview and let them know that no decision has been made. Tabled

New Business:

Boat Launch: Scott B. explained the area in the cemetery to be considered and would have someone who knows what they are doing install. Coalition will be asked to come to the next meeting. Tabled

Programmable Sign: Guttersohn talked about the sign and he talked to Rob V. about the time it would take to program it. Talk of a possible grant. Tabled

Capital Improvement Plan: Guttersohn asked about the water tower and Warren said next year. Warren also replied when asked about: Bridges are light work, Dams are good, sidewalks over the next couple of years, water/ sewer analysis and cemetery gates.

Event Permit: Bessenbacher explained the permit for August 18th 8 am until 10 am. Motion to approve by Willett; seconded by Bibbee. Voice Vote: Ayes Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell., Motion Passed.

FEMA Administrator: Reed explained the envelope received from FEMA and the need for an administrator. Bibbee said she would do the job.

Public Comments: Punky said no to launch in cemetery and talked about the air boat with the lights on all weekend. Mary Lou said if only the top board pulled, the scum would be removed from the Mill Pond. Beverly said thank you to all who aided in the clean up and Dan for the time capsule. Clint said happy to be here and we need to watch the conversations during the meeting. Campbell commended Roger for his work.

Any Other Business from Council /Comments: Bibbee said Congratulations to all for the hard work and remember to vote. She asked if 3rd sign up and Warren said yes. She also let Warren know about a curb

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hole. Beautiful job on porch decorations and Warren has flag rom the Capital in the park and the other is in the cemetery. Bibbee read the proclamation from the Governor to the council and audience.

Items For Next Agenda: Treasurer posting, boat launch and programmable sign.

Meeting Adjourned at: 7:54 pm; motioned by Guttersohn and seconded by Willett. Voice Vote: Ayes Campbell, Guttersohn, Bibbee, Willett and Bessenbacher Nays: None. Absent: Chapman and McDowell., Motion Passed.



Marsha Reed, Clerk

8/12/24

Date



Vicki Bessenbacher, President