

## DDA and Planning Commission Meeting Minutes

### Byron Municipal Building

September 19, 2024

Meeting called to order at 6:00pm by Chairperson Vandemark

**Roll Call:** Present: Baker-Murph, Stevens, Brittain, Miller, Dickinson (6:02), Russell (6:13), and Vandemark. Absent: Bailey. One vacant seat. Total: 7 members were present with 1 vacant seat.

**Agenda Approval:** Miller motioned to approve agenda for 9/19/2024. Seconded by Baker-Murph. Voice Vote. All Ayes. No Nays. 1 vacant seat. Motion passed.

**Minutes Approval:** Stevens motioned to approve the minutes of 8/15/2024 DDA/PC meeting. Seconded by Dickenson. Voice Vote. All Ayes. No Nays. 1 vacant seat. Motion passed.

**Communications:** Brandon Chapman, new Superintendent of Byron Area Schools, had been recommended to fill the vacant seat on the DDA/Planning Commission. Stevens will take the recommendation to the Village Council meeting for October.

**Financial Status Report/Payment of Bills:** Miller reported there were no financial reports provided to the DDA to present.

*Planning Commission*  
**RRC/(Redevelopment Ready Community) Update:** An update was presented by Rowe regarding the Township building progress, including parking, water/sewage, lighting, and drive installation (Lehring and Byron Rds.), and phases of the building (1 - Township building, 2 - Library.)

Todd Thomas, Village Zoning Administration Officer, described the need for a special use approval. A motion was made by Miller for the Village to approve the site plan for special use. Seconded by Russell. Voice Vote. All Ayes. No Nays. 1 vacant seat. Motion passed.

A Request for Proposal of the Master Plan upgrade was discussed, with plans from three bidders reviewed. A call to Laura (Lion Bear) was made to clarify how unused funding can be used in the grant. A motion was made by Miller to recommend to the Village the proposal presented by Rowe, option 2 (upgrade to the current Master Plan.) Seconded by Brittain. Voice Vote. All Ayes. No Nays. 1 vacant seat. Motion passed.

*RRC/(Redevelopment Ready Community) Update:*  
No further updates on the RRC were made. Dickinson presented comparative analyses from adjacent municipalities for upgrade changes. No decisions were made.

**Pocket Park/River Walk Status:** Details were discussed, but decisions were not made on the Patronicity funding opportunity.

River Walk (west bank) has been approved for a \$75K MSHDA MI Neighborhood grant. DDA and Village is working with Lion Bear to finalize needed paperwork.

Parks & Rec Authority needs Byron Schools to reach a decision to participate. Changes are being requested on the parcel description and numbers of members on the authority. Byron Schools will meet on Monday 9/23/24.

**Other Business:** None at this time.

**Public /Board Members Comments:** Brittain asked for an update on the Cole peninsula property as use for Byron kayak launch. This will be referred to the Parks & Rec Authority.

Motion to adjourn was made by Miller. Seconded by Russell. Voice Vote. All Ayes. No Nays. 1 vacant seat. Motion passed. Meeting was adjourned at 7:45pm.



Luanne Bibbee, Recording Secretary



Rob Vandemark, Chairperson

9/19/24