



VILLAGE OF BYRON MICHIGAN
PLANNING COMMISSION
2023 ANNUAL REPORT

1. Introduction

The Planning Commission function is to review site plans & recommend to Village Council to approve or deny requests (i.e., Special land use permits, review of Master Plan every five years). On 12/16/2016, Ordinance 2016-12C was enacted by the Byron Village Council to appoint the existing Village of Byron Downtown Development Authority (a.k.a. DDA) to serve as the Village of Byron Planning Commission.

2. Purpose of this report

The Michigan Planning Enabling Act states:

“A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”

This annual report shall increase information sharing between Village of Byron staff, Village Council, and Planning Commission. This will allow for anticipation of upcoming issues and priorities, to prepare and budget, if necessary.

3. Membership

Planning commission member	Term expiration
Rob Vandemark	11/2025
Elizabeth Bailey	11/2025
Debra Baker-Murph	11/2024
Keely Russell	11/2024
Jan Amsterburg	11/2027
Scott Brittain	11/2027
Beverly Miller	11/2026
Chris Dickinson	11/2026
Vicki Bessenbacher, Village President	

4. Meetings

The Village of Byron DDA which also serves as the Village of Byron Planning Commission met 10 times in 2023. At the 3/16/2023 meeting, the 2022 Planning Commission was approved. It was noted that the Village Master Plan would be coming due for review in 2024. At the 12/21/2023 meeting, it was noted that the Village’s new Zoning Administrator would be looking into a Temporary Use Permit for the Planning Commission to review. The Planning Commission also needs their own By-Laws. Clint from Gormley Law will draft By-Laws. This meets the requirements of the MPEA for the Planning Commission to meet at least 4 times per year.

5. Master Plan review

The Village of Byron Master Plan was last reviewed by the Planning Commission in 2019. The resolution was adopted by the Byron Village Council on 1/13/2020 with Resolution #2020-1-13. This plan should be reviewed every 5 years.

6. Zoning ordinance review

The Village of Byron Zoning Ordinance was last reviewed by the Planning Commission in 2018. The Ordinance was adopted by the Byron Village Council on 11/30/2018 with Ordinance 2018-7. This plan should be reviewed every 5 years.