

□ **DDA and Planning Commission Meeting Minutes**

Byron Municipal Building

May 16, 2024

Meeting called to order at 6:02 pm by Chairperson Vandemark.

Roll Call: Present: Amsterburg, Bessenbacher, Baker-Murph, Vandemark, Russell (arrived 7:20). Absent at time of Roll Call: Miller, Bailey, Dickinson, Brittain, Russell. Total: 5 members were present for quorum with 4 absent (Bailey, Dickinson, Miller, and Brittain). Also present: Attorney Clint Stevenson of Gormley Law Offices.

Agenda Approval: Amsterburg motioned to approve agenda for 05/16/2024. Seconded by Bessenbacher. Voice Vote. Ayes: Amsterburg, Bessenbacher, Baker-Murph, Russell, and Vandemark. No Nays. Motion passed.

Minutes Approval: Bessenbacher motioned to approve minutes with edits from 04/18/2024 DDA/PC meeting. Seconded by Baker-Murph. Voice Vote. Ayes: Amsterburg, Baker-Murph, Bessenbacher, Russell, and Vandemark. No Nays. Motion passed.

Communications: Jason Johnson presented a fundraiser opportunity for DDA called Fore the Mitten. Discussion followed. Golf outing is scheduled for 5/18/24 at Willow Brook Golf Course.

Financial Status Report/Payment of Bills: Miller reported balance as of 03/30/2024 as \$82,907.18 per bank statement and Village financial records. Bills included Lionbear \$475 (Michta Master Plan update), Lionbear \$1,992.43 (architect design), \$412.50 (Lionbear, RFP). Motion to pay made by Baker-Murph, seconded by Bessenbacher. Voice Vote. Ayes: Amsterburg, Baker-Murph, Bessenbacher, Russell, and Vandemark. No Nays. Motion passed. Discussion was held on the proposal for Project Coordinator Services, tabled for next month's meeting.

RRC Update and Village Website: Burns Township is moving forward with a site plan review, and surveyor work. Additional DDA member training is available at an individual cost of \$95/person.

Parks & Rec / Pocket Park Update: C2ae's updated concept drawing has been received. A quote from a builder was received on the overlook platform. More quotes are requested. No action items were made.

Events/Fundraisers: The Third Annual Byron DDA Golf Outing and Cornhole Tournament is scheduled for Saturday, May 18, 2024 at Willow Brook Golf Course. Discussion was held. Performance by The Classics will be held that evening at 7:00.

Planning Commission: No updates were presented.

Other Business: New sidewalks will be installed by Hewlitt's from Matador's to the corner of W. Maple and Saginaw St. Discussion was held. Motion made by Amsterburg for the DDA to pay ½, with the Village paying the bill, and DDA reimbursing the Village. Seconded by Baker-Murph. Voice Vote. Ayes: Amsterburg, Baker-Murph, Bessenbacher, Russell, and Vandemark. No Nays. Motion passed. Discussion held on requiring 3 quotes for any bid over \$10,000. Volunteers are needed for the Memorial Day parade.

Adjournment: Meeting was adjourned 7:10 pm.



Luanne Bibbee, Recording Secretary

5/16/24



Rob Vandemark, Chairperson
