

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
December 21, 2023

Meeting called to order at 6:00pm by Chairperson Vandemark

Roll Call: Present: Baker-Murph, Bessenbacher, Brittain, Miller, Russell, Amsterburg, Dickinson and Vandemark. Absent: Bailey. Total 8 members were present with 1 absent. Also present, Clint P. Stevenson of Gormley Law and 1 audience member.

Agenda Approval: Bessenbacher motioned to approve agenda for 12/21/2023. Seconded by Amsterburg. Voice Vote. Ayes: Baker-Murph, Bessenbacher, Brittain, Miller, Russell, Amsterburg, Dickinson and Vandemark. No Nays. 1 Absent. Motion passed.

Minutes Approval: Baker-Murph motioned to approve the minutes of 10/19/2023 DDA/PC meeting. Seconded by Bessenbacher. One spelling correction. Voice Vote. Ayes: Baker-Murph, Bessenbacher, Brittain, Miller, Russell, Amsterburg, Dickinson and Vandemark. No Nays. 1 Absent. Motion passed. Note that there was no November meeting due to no quorum, therefore there were no November minutes.

Communications: No Communications

Financial Status Report/Payment of Bills: Miller reported balance as of 11/30/2023 as \$83,256.43 per bank statement and Village financial records. Vandemark accepted the financial report accepted pending audit. Two bills presented for payment. One from Gormley Law for \$240 for various recent correspondence about Parks & Rec Plan. One from C2AE for \$1,000 for Professional Services for Village of Byron 5 Year Parks & Rec Plan & Pocket Park Concept. Bessenbacher motioned to pay both bills. Seconded by Baker-Murph. Roll Call vote. Ayes: Baker-Murph, Bessenbacher, Brittain, Miller, Russell, Amsterburg, Dickinson and Vandemark. No Nays. 1 Absent. Motion passed

Miller proposed 2023/2024 budget amendments to bring budget up to date with actual revenues and appropriations. Bessenbacher motioned to approve budget amendments as proposed by Miller. Seconded by Amsterburg. Roll Call vote. Ayes: Baker-Murph, Bessenbacher, Brittain, Miller, Russell, Amsterburg, Dickinson and Vandemark. No Nays. 1 Absent. Motion passed

Term Expirations: Both Amsterburg & Brittain positions are expiring in 2023. Board determined to recommend to Village President to reappoint both Amsterburg and Brittain for another 4 year term. This will be placed on the January Village Council agenda.

RRC Update, incl Village Website & Email Update: Josh from Z-Solutions was present and said the emails for each DDA member are ready and set up. He will stay after adjournment of meeting to assist each member on setting up their DDA specific email.

Parks & Rec/Pocket Park Status Update: Vandemark reported on the 12/13/23 Public Input Meeting for the Village's Parks & Rec Plan and Pocket Park Concept Drawing. It was reported that there were approximately 12 people present and there was some good input. The concept drawings by C2AE are to include various options once completed. The next step is a Public Review document to go out by 12/29/2023 by the Village Clerk and a Public Hearing to be held by the Village Council on 1/29/2024.

Vandemark also reported that representatives of Burns Township Board, Byron Area Schools, and the Village Council have recently met to discuss the concept of establishing a separate Park Authority. Each of the 3 entities are to discuss the concept with their boards and report back in January on whether or not to proceed with this concept.

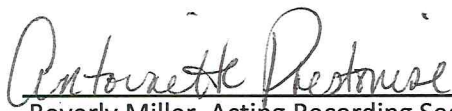
Fundraisers –Golf Outing Update: The golf outing is Saturday, May 18 2024, at Willow Brook Golf Club in Byron. Invites for early team registrations should go out in February per Russell. Plans will move forward for the July 13 2024 River Regatta and Duck Race for the Byron Bicentennial. Discussed ideas of summer weekly events downtown. Vandemark advised that an application has gone in to the Shiawassee Community Foundation for a grant for portable games.

Planning Commission (if any): Vandemark shared the Village’s new Zoning Administrator is looking into a Temporary Use Permit, which will later be brought to the Planning Commission for review once it is ready. The Planning Commission also needs to have their own ByLaws. Clint from Gormley Law will start drafting them for review.

Any Other Business: None

Public/Board Member Comments: Luanne Bibbee, audience member and member of the Village Council mentioned that she is thinking of some ideas for options for a boat launch on the millpond and hopes to work with the Village Council for a solution.

Bessenbacher motioned to adjourn. Seconded by Brittain. Adjourned at 7:18pm



Beverly Miller, Acting Recording Secretary

12/21/2023



Rob Vandemark, Chairperson