

Village of Byron  
Regular Council Meeting Minutes  
December 11, 2023

**Meeting called to order at:** 7:00 pm by President Bessenbacher

**Pledge of Allegiance Led By:** President Bessenbacher

**Roll Call – Present:** Campbell, McDowell Guttersohn, Kinaitis, Chapman, Bibbee and Bessenbacher. Also Present: Warren, Ketchum, Thomas and Attorney Clint Stevenson.

**Approval of Agenda:** Motion to approve the agenda with the addition of D) Park Authority, under old business Motion by Guttersohn; seconded by Chapman. Voice Vote: Ayes Campbell, McDowell, Chapman, Guttersohn, Kinaitis, Bibbee and Bessenbacher. Nays: None. Motion Passed.

**Approval of Minutes:** Approval of November 13, 2023 minutes as written; motion by Guttersohn; seconded by Kinaitis. Voice Vote: Ayes Campbell, McDowell, Chapman, Guttersohn, Kinaitis, Bibbee, and Bessenbacher. Nays: None. Motion Passed.

**Public Comments-Agenda Items:** None

**Treasurers Report** –Ketchum read report. Guttersohn motioned to accept report pending audit; seconded by Kinaitis. Roll Call Vote: Ayes Campbell, McDowell, Chapman, Guttersohn, Kinaitis, Bibbee and Bessenbacher. Nays: None. Motion Passed.

**Approval of Bills:** Campbell reported total of 41 Checks: 28250-28290 for a total of \$85,495.85 minus \$4,000.00 from blue folder for a total of \$81,495.85. Campbell motioned to pay the bills; seconded by Chapman. Roll Call Vote: Ayes Campbell, McDowell, Chapman, Guttersohn, Kinaitis, Bibbee and Bessenbacher. Nays: None. Motion Passed.

**Bills Awaiting Approval (Blue Folder)-** None

**Committee Reports:** None

**Police Report-** Guttersohn read report. Reed and Guttersohn explained car repairs needed and Guttersohn motioned to approve \$1,119.95 for police car repairs; seconded by McDowell. Roll Call Vote: Ayes Campbell, McDowell, Chapman, Guttersohn, Kinaitis, Bibbee and Bessenbacher. Nays: None. Motion Passed.

**DPW Report** – Warren said new well be on line by the end of January.

**Cemetery Report:** Bessenbacher read report. Clint said the law office is working on cemetery updates. Bessenbacher explained the issue with the gate lock in the cemetery being cut off and replace with an outside lock and 2<sup>nd</sup> time with a zip tie. Discussion continued and council approved posting on Facebook that there is no boat launch in the cemetery.

**DDA Report:** Vandemark said public input was needed for the meeting on December 13, 2023 and once written up the Village will need to post a special meeting around January 29, 2024 for the pocket park.

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He said the plan needs to be completed to go after grants. Vandemark added that the DDA will need to amend their development plan. Guttersohn asked about the DDA minutes and Reed explained that she has not received the approved minutes to post. The approved minutes will be emailed to Reed.

**Commissioner Report:** Howard said that the budget was approved. On going maintenance work, solar and wind on hold until January, filling positions and doing a wage study. He also talked about the early voting and absentee ballots.

**911 Commission:** None

**Old Business:**

**Verizon Tower:** Reed explained sending Fred Low and Vandemark the email about maintenance fees, legal costs and easement with no response from Low. Bessenbacher is to call.

**Permit Letter to County:** Reed explained the rescind letter was approved and will send to the county.

**Can Zoning Permits be Issued:** Permits can start December 22, 2023.

**Park Authority:** A meeting was held with **School Superintendent, (Council) Bessenbacher, (DDA) Vandemark, Burns Township** and Gormley Law Office on creating a Park Authority. The Authority would handle everything to do with the park. They would carry the insurance for the park and would include 1 member from the bolded entities listed above and 2 at large.

**New Business:**

**Zoning Permit Waiver – Add to Fee Schedule:** Thomas, Zoning Administrator, explained about the wavier fee of \$20.00 - \$25.00 being added to the fee schedule by amending the fee schedule. Clint asked for a copy.

**Zoning Ordinance Amendment – Temporary Uses:** Thomas, Zoning Administrator, explained the temporary use permit and that will take the Village out of the liability for holding events or services in the Village. Clint would like a copy to review.

**Public Comments:** Punky said the event went well.

**Any Other Business from Council /Comments:** Mary Lou said that Genesee Valley Vault raised their prices. Campbell asked if seat was posted and Bessenbacher explained the letter received. Clint said Village should codify ordinances for the website.

**Items For Next Agenda:** None

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Meeting Adjourned at: 8:05 pm; motioned by Bessenbacher and seconded by McDowell. Voice Vote:  
Ayes Campbell, McDowell, Chapman, Guttersohn, Kinaitis, Bibbee and Bessenbacher. Nays: None.  
Motion Passed



Marsha Reed, Clerk

1-8-2024

Date



Vicki Bessenbacher, President