

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
October 19, 2023

Meeting called to order at 6:01pm by Chairperson Vandemark

Roll Call: Present: Amsterburg, Bailey, Baker-Murph, Brittain, Miller, Russell, and Vandemark. Absent at time of Roll Call: Bessenbacher, and Dickinson. Total 7 members were present with 2 absent (Bessenbacher and Dickinson). Also present Attorney Clint Stevenson of Gormley Law Offices.

Agenda Approval: Brittan motioned to approve agenda for 10/19/2023. Seconded by Miller. Voice Vote. Ayes: Amsterburg, Bailey, Baker-Murph, Brittain, Miller, Russell, and Vandemark. No Nays. Motion passed.

Minutes Approval: Amsterburg motioned to approve the minutes of 09/21/2023 DDA/PC meeting. Seconded by Brittain. Voice Vote. Ayes: Amsterburg, Bailey, Baker-Murph, Brittain, Miller, Russell, and Vandemark. No Nays. Motion passed.

Communications: Nothing at this time.

Financial Status Report/Payment of Bills: Miller reported balance as of 09/29/2023 as \$75,444.95 per bank statement and Village financial records. Of that balance, \$25,000 is Grant Money.

Vandemark accepted the financial report pending audit.

No bills presented for payment.

MEDC/RRC Update: Vandemark noted that there has been emails with Z Solutions regarding the Village Website. They are trying to set up a temporary domain due to the fact that the current web host owns the domain. Also discussed was that fact that the Village hired Todd Thomas as Zoning Administrator, will be replacing Burt Gale. All building inspections, heating and cooling will be approved through Shiawassee County. Discussed an RRC Workshop to get some of the items completed to stay in active status with MEDC.

Parks & Rec / Pocket Park Update: C2AE has included the Pocket Park in the Park & Rec Plan proposed to the Village. C2AE would handle all of the process steps to get the Pocket Park to the final step which is Final Plan and Cost Opinion. Once there, DDA can request contractor bids for the proposed park.

Planning Commission: Vandemark shared that there has been nothing brought forth to the Planning Commission.

Other Business: Vandemark shared that there was a River Coalition Meeting at Willow Brook where the Chair, David Lossing offered to have 10 yards of gravel delivered at the cemetery "launch" to help with maintaining the "launch" free of charge. Village voted no.

Group had a brief discussion on getting new street signs in the Village as many are extremely faded. Also discussed briefly was where are the term limits posted for the Village Council Members.

Public/Board Member Comments: Baker-Murph brought up a Panera Bread Fundraiser at the Fenton, MI location the Monday or Tuesday following the Christmas in the Village so that fliers could be passed out and people could be made aware of the fundraiser. Monies earned would be used for the River Walk and Pocket Park projects. Voice vote. Ayes: Amsterburg, Bailey, Baker-Murph, Brittain, Miller, Russell, and Vandemark. No Nays. Motion passed.


Russell shared the date available for the DDA 3rd Annual Golf Outing is May 18, 2024 at Willow Brook Golf Club in Byron. Russell motioned for the \$100 deposit to secure the date to be sent. Second by Brittain. Ayes: Amsterburg, Bailey, Baker-Murph, Brittain, Miller, Russell, and Vandemark. No Nays. Motion passed.

Miller shared with the group about the Byron Bi-Centennial Logo Contest is not limited to Byron Residents and ends on December 6, 2023. There is a 1st place prize of \$50 and a 2nd place prize of \$25. There is also an Adult Category and a Student Category.


Amsterburg shared that the school's new signs are in place. The signs were a part of the State Police Safety Grant - - Safe Routes to School. Amsterburg also shared that the electricity for the new Middle School/High School sign needed to come from the pole in the park across the driveway. A directional boring machine was needed. Vandemark and Russell reached out to their contacts to see if they could help.

There were no public members in attendance for comments.

Miller motioned to adjourn. Seconded by Amsterburg. Adjourned at 7:15pm


Debra Baker-Murph, Acting Recording Secretary

12-21-2023
10/19/2023


Rob Vandemark, Chairperson