

Special DDA Meeting Minutes
Byron Municipal Building
September 6, 2016

Meeting called to order at 6:01 pm by Chairperson Vandemark

Roll Call – Present: Vandemark, Dickinson, Murphy, Miller and Bailey.

Absent: Ayotte, Bowers, Brunell and Murphy-Alderman.

Agenda Approval: Motion by Dickinson to approve agenda moving #4 up to #2; seconded by Murphy. Voice Vote: All Ayes, No Nays, 4 absent; passed.

Public and Board Member Comments: Bert Gale from Associated Government Services (AGS) took the floor and explained that the Village hired AGS for permits and explained the need for a planning commission. Vandemark asked if the planning and zoning commission were the same and Gale explained the differences. He also gave out some handouts to help explain what the planning commission would do. Questions were asked and answered including 4 meetings per year and that the DDA and planning meetings need to be separate. They could be held on the same day. Gale said that when the DDA becomes the planning commission each member will need a copy of the zoning ordinances. More questions were asked and answered and Gale said that between Johnson (attorney) and I, we should be able to answer any questions. Johnson said that MML has a handbook for planning commission.

Development Plan Review & Discussion of Changes, Additions: Vandemark said we should review Development Plan and update projects. Vandemark read the projects list and a discussion about Brownfield and that it was possible that it was never used by the village. Vandemark asked what do we want to do now and a discussion took place on sidewalks. It was also noted that Safe Routes to School would take about 2 years. Miller talked about the Master Plan and Vandemark said we need a Vision Plan. Dickinson suggested helping local businesses. Discussion went back to sidewalk repairs and how Village employee used a backhoe to clear the snow off the walks. Dickinson said we to focus on things to bring people into the Village. Market Analysis discussion took place. The traffic analysis going on was explained by Reed and Johnson. Way finding signs talked about and Dickinson suggested replacing signs where no easement would be needed. Pocket parks were also talked about. Dickinson made a motion to approve the project list: 1. Repair concrete section of sidewalk in front of pizza and deli shops. 2. Add cross walks in front of pizza/deli shops and possibly post office. 3. Put up “Welcome to Byron” signs at the 3 major town entrances. 4. Look into what our DDA can offer of assistance to existing building repairs of current business owners. 5. Have a Market Analysis done. 6. Install a proper kayak/canoe launch in the cemetery on the mill pond. Motion seconded by Bailey. Voice Vote: All Ayes, No Nays, 4 absent; passed.

Downtown Map Zone and TIF Map Zone: Miller read email from Piggott some updates need to be finished and TIF map will be done. Vandemark brought up adding the remaining school property and 2 parcels owned by RBV Management (IPS) to the TIF zone. Miller motioned to add the remaining school property adjacent to the railroad tracks and the 2 parcels owned by RBV Management (IPS); seconded by Dickinson. Voice Vote: All Ayes, No Nays, 4 absent; passed. Piggott will need to be contacted. The Downtown Map needed legal description and Piggott and Gormley have been corresponding.

Public and Board Member Comments: No additional comments.

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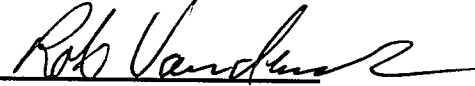
Meeting adjournment: At 8:31 pm Miller motioned for adjournment and Dickinson seconded. Voice
Vote: All Ayes, No Nays, 4 absent; passed.



Marsha Reed

9/15/16

Date



Rob Vandemark

Approval