

DDA Meeting Minutes  
Byron Municipal Building  
September 15, 2016

Meeting called to order at 6:00 pm by Chairperson Vandemark

Roll Call – Present: Vandemark, Murphy, Miller, Bailey, Alderman and Brunell.

Absent: Ayotte, Bowers and Dickinson.

**Agenda Approval:** Motion by Miller to approve agenda as written and seconded by Alderman. Voice Vote: All Ayes, No Nays, 3 absent; passed.

**Minutes Approval:** Miller motioned to approve minutes from August 18, 2016 RM meeting, Alderman seconded. Voice Vote: All Ayes, No Nays, 3 absent; passed. Miller motioned to approve the September 6, 2016 SM minutes as written; seconded by Murphy. Voice Vote: All Ayes, No Nays, 3 absent; passed.

**Communications:** Vandemark talked about conversation he had with the new rep for the EDC. He said they talked about low to mod income and that there are classes that DDA needs to take.

**Financial Status:** Miller reported DDA balance of \$19,273.91 (per bank statement) and invoices for Gormley for \$59.92, income of \$100.00 for EJR flag and reimbursement to Vandemark for trophies/signs and maps totaling \$49.96; total of bills \$109.88. Alderman motioned to accept financial report, as given and to pay bills; seconded by Brunell. Roll Call: All Ayes, No Nays, 3 Absent; Carried.

**TIF Map Status/DDA Boundary/Planning Commission Update:** Vandemark talked about the maps and legal description. Miller said that Block 16 is in description and needs to come out. She also said that Cole would like the Red Mill out and discussion on the subject took place. Vandemark would like to hold special meeting when amendment is done. Vandemark said the village will have to notify RBV Holding that they are in TIF zone. Vandemark and Miller said we need Rowe to check on the null property. Vandemark talked about AGS.

**Updates to Development Plan:** Vandemark said at open hearing we have changes to the plan including grammar errors. Vandemark said that Gormley said we can't use TIF for sidewalks if not in the plan. Number 16 upgrade canoe launch is in. Johnson said you need to be more specific with the footage. Miller asked Brunell about how the sidewalks were possibly damaged and discussion took place with Brunell saying she will look into it. Vandemark read the email from Gormley about why they can't do sidewalks and what it needs to say in order to proceed. More talk about sidewalk repair. Vandemark said we also need to change map on page 10, legal description and wrong page numbers within the development plan.

**Safe Routes to School:** Alderman talked about Safe Routes to School and how the surveys went (received 350 back). Now the students need to do the student survey. She also talked about sinking fund two and parking lots and hopes we can tie sidewalks in with it. Alderman said once we have data then we can write the grant. More discussion on the subject.

**Breakfast Fundraiser, Saturday September 17-Volunteers Needed:** Vandemark talked about breakfast and that volunteers were needed. Breakfast starts at 8:00 am but, need people to be there by 7:00 am.

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**Any Other Business:** Miller asked about the River Coalition and Brunell said they want to take the dams out. The meeting is at 6:00 pm Tuesday, September 20, 2016.

**Public and Board Member Comments:** No public comments. Murphy asked about lights on EJR sign by the tower and Brunell talked about solar lights. Alderman said school going great and the science classroom is done. She said the lighting is fancy. Thanks to the Village council and Durand Police, they have been great. She also said we <sup>have 10</sup> 8 international students and went in <sup>to 10</sup> what they are doing with them. Vandemark said Russell stopped and we could develop something. Alderman talked about the Bell project.

**Meeting adjournment:** At 7:06 pm Brunell motioned for adjournment and Murphy seconded. Voice Vote: All Ayes, No Nays, 3 absent; passed.



Marsha Reed

10/20/16

Date



Rob Vandemark