

DDA Meeting Minutes  
Byron Municipal Building  
October 1, 2015

Meeting called to order at 6:03 pm by Chairperson Vandemark

Roll Call – Present: Vandemark, Dickinson, Murphy, Bowers, Miller, Rauch and Brunell. Absent: Murphy-Alderman and Ayotte

Agenda Approval: Rauch motioned to approve agenda Brunell seconded. Voice Vote: All Ayes; Carried.

Minutes Review: Miller motioned to approve minutes from September meeting, Dickinson seconded. Voice Vote: All Ayes; Carried.

Communications: Vandemark explained about the company that recycles old tires and makes bumpers out of them.

Financial Status: Miller reported DDA starting balance of \$20649.47. Miller questioned amount of \$6444.00 not showing up and Reed explained that it may have to do with the fiscal year not closed out. Report accepted pending audit. Miller explained invoices for clerk services (\$180.00), several canoe launch invoices for \$180.00, 466.88, Shiawassee Drain and \$1,200.00. Dickinson motioned to pay bills: Murphy seconded. Roll Call: All Ayes; Carried. Vandemark mentioned that Hathaway said with signs for canoe launch will leave about \$1,600.00 in fund.

Street Stripping: Miller and Brunell gave the M&M break down. Miller went over what was in district and Gormley reminded the DDA that they can't pay outside the boundaries. Vandemark still wants to do crosswalks and Brunell explained what the council said about crosswalks and would only do three. Vandemark asked if illegal to have one with no sidewalk and Rauch said yes because you have to have handicap access. Vandemark said project sidewalk for next year. He also asked about traffic count and Brunell said yes you need the traffic count. Vandemark explained that he called the company that did IPS and they referred him to someone else that was called for estimate. Vandemark questioned the one stop stripe.

Low-Mod Income Status: Vandemark said he talked to Paula about the percentage needed and she said 51%. Nate said 61%, which is good news. Bad news is there is a list saying that they want a traditional downtown and they want to help the ones they know will bring in money. Justin said we need private investors and Vandemark gave examples which would then allow us to receive matched funds. Justin said we also need to get control of block 15. Gormley said you could get them under contract and asked if they get water bills; Brunell said no. Gormley said they should because they have taps. Reed explained the water on/off. Vandemark asked Gormley to meet about block 15 and Gormley said yes.

Wayfinding Signs Committee Report: Vandemark asked if the Red Mill was still wanted for the signs and it was agreed that it was. He asked if they still wanted school involved and everyone agreed they did. Vandemark explained about Josh Russell and the work he does with concrete. Vandemark explained placement of sign and that we would need easement. Gormley said it could take a year and Vandemark said maybe a year from now we could do this and have a couple of different projects. Bowers and Rauch agreed that we need to take advantage of this. Miller asked how people felt about the village lot and placing it there; Rauch said it would need to be 2 sided. Gormley said that the Village could give permission. Dickinson said Linden has a small gazebo on their lot and maybe we could do in the spring.

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Rauch said they go out of country doing this and Gormley said when we get one in place, someone may donate place for another.

Canoe Launch Update – Ribbon Cutting Update; Signs: Vandemark said approximately 40 people showed for ribbon cutting and the water was low for the trip. Rauch said neighbor put in at another site but had about 60 people that went to Walnut Hills. Vandemark said we need to decide on the signs. Miller said they should be artsy and Vandemark said he liked the one from Owosso. Dickinson said you could show river and just mark places with miles to here and we would need a road sign; both miller and Vandemark agreed. Gormley said road sign just needs river. Vandemark said bollard still need to be purchased and installed and the parking curbs were donated by Durand DPW. Miller said Cheff's Canoe Rental donated \$50.00.

Upcoming Term Limits For Bowers and Murphy: Miller said that both Bowers' and Murphy's terms were coming up for renewal November 2015. Vandemark asked if both still wanted to be part of the DDA and both said yes. Gormley said the President can appoint and you can vote. Brunell will bring up at Village Council meeting.

Future Projects For Development Plan: Miller asked if plan needed to be updated every year and Brunell replied yes and explained when they get approval by council. Miller said on pages 22 and 23 the plans are listed and said that half are done. Vandemark said we need to amend it and Gormley explained the process and that it should be done before any new project. Gormley said try and get as many ideas as you can. *my*

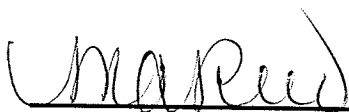
Determine Dates For 2016 DDA Meetings: Gormley said should do it in December and select your officers at same time. Vandemark read the by-laws and they said January.

Determine Date For Next Meeting: It was agreed to hold the next meeting on November 5, 2015 at 6:00 pm.

Any Other Business: None

Public and Board Member Comments: Rauch asked about insurance and if we could bring the park and Friends for Fireworks into DDA. Gormley said no and explained why. Brunell explained park board and the 20 year lease. Vandemark asked if school rules carry over and Brunell explained how it worked. Vandemark asked if it could be changed and both Brunell and Gormley replied yes. Miller explained RRC Technical Assistance in zoning and planning redeveloping and would be at no cost. Gormley said the DDA would be Planning Commission. Miller said they help to market sites and gave examples. Vandemark said not out of our reach and we will be able to see our information and direction. Gormley said best to keep interest.

Meeting adjournment: At 7:35 pm Brunell motioned for adjournment and Miller seconded. All Ayes-passed.



Marsha Reed

11/5/15

Date



Rob Vandemark