

DDA Meeting Minutes
Byron Municipal Building
November 6, 2014

Meeting called to order at 6:05pm by Chairperson Vandemark

Roll Call – Present: Vandemark, Rauch, Dickinson, Miller, Bowers, Murphy, and Prestonise. Absent: Murphy-Alderman, Ayotte. Also in attendance Marsha Reed, John Gormley, and others.

Agenda Approval: Rauch motion to approve, Miller seconded. Voice Vote: All Ayes, 2 Absent. Carried.

Minutes Review: Rauch motion to approve minutes from October meeting as written, Dickinson seconded. Voice Vote: All Ayes, 2 Absent. Carried.

Communications: John Gormley, from Gormley and Johnson Law Offices, gave revised proposal Without DDA. A motion by Rauch to accept Johnson as Attorney for the DDA was amended by Rauch to accept Gormley as the Attorney for the DDA, Miller seconded. Roll Call: All Ayes, No Nays, 2 Absent. Carried

Financial Status: Miller reported DDA starting balance of \$20,274.98. New income 10 mugs sold at \$5.00 each, totaling \$50.00 and \$36.00 in food sales from Fall Festival. Outgoing Cost: \$144.86 for Phil Hathaway. New Balance \$18,648.98. Rauch motioned to accept Hathaway bill, Dickinson seconded. Roll Call: All Ayes, No Nays, 2 Absent. Carried. Dickinson motioned to accept Treasures Report, pending audit, Bowers seconded. Roll Call Vote: All Ayes, No Nays, 2 Absent. Passed.

Downtown Development Plan/Tax Increment Plan Hearing: Hearing date November 20, 2014 at 7pm. Published meetings in 2 papers, the Argus and Independent. Posted notices were put in 24 very public places including the cemetery and school. Gormley said notices are really for public to decide what they want to do. Council can vote on the approval on November 20, 2014.

Way Finding Signs: Need to know what they need to say, what kind of signs and placements. Possible placement sites: Methodist Church, Baptist Church, Schools, Library, Ball Fields, Municipal Building, Park, Golf Course, Fire Hall, Campgrounds, Cemetery, and Post Office. Dickinson suggested if Business wants sign they could provide funding. Vandemark remarked on the type of post used and it should be a breakaway. Prestonise said they should reflective. Miller said the company from the catalog charges a design fee for \$120.00/hour. Possible design is one that Bowers made. Vandemark said they have enough information to get started.

Planning Commission: Vandemark asked Gormley to explain the Planning Commission. Gormley said the commission takes a hard look and makes recommendations that are \$5000.00 or less. DDA could do it but the DDA map would have to be changed to include entire Village and an ordinance could be past to make DDA the Planning Commission. Gormley said that the DDA could only capture taxes from the Downtown area. Rauch made motion to approach Village Council and with permission to allow DDA to become Planning Commission. Seconded by Miller. All Ayes, No Nays- Passed.

Term Limits: 2 DDA seats are up for renewal, Miller and Dickinson, which were one year terms. Council will have to act on this and the terms would change to 4 years.

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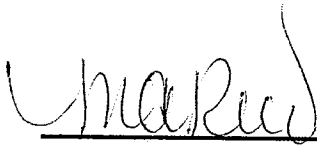
Fall Festival/Christmas in the Village: Christmas in the Village date is December 5, 2014 and will line up at Matadors where heater (donated from the company Vandemark works for). Silent auction for heater and will set starting point. Punch card to show at stops and will go in for drawing once cards are complete. Cole hosting Christmas tree showing in her home. Vandemark asked if we need seating and Miller replied that the Masonic hall will be opened.

Fundraising Ideas: Gormley suggested ice sculpture, Bowers suggested chili cook off, Murphy suggested spaghetti cook off, Rauch said a cookie auction because people will pay for good baked goods. Murphy added a cookie walk. Winter Festival will be in February.

Table Signs For DDA: DDA members agreed that they were not needed.

Public and Board Member Comments: Justin Horvath from the Economic Development Agency for Shiawassee County explained what the agency could do to help the DDA and the development of the Village. Justin also gave options on tax credits for the Red Mill and 20% grants projects. He also suggested the Housing Authority low to moderate income. Market studies will help housing and business based on draw areas.

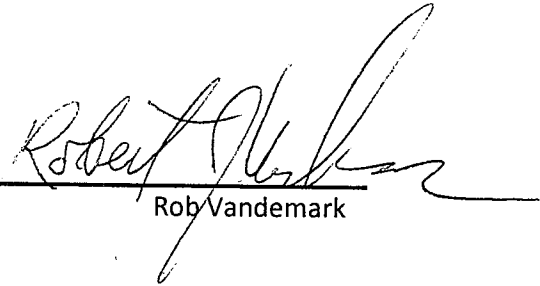
Meeting adjournment: At 7:45 pm Miller motioned for adjournment and Rauch seconded. All Ayes, 2 Absent. Carried.



Marsha Reed

12/4/14

Date



Rob Vandemark