

Village of Byron  
Regular Council Meeting Minutes  
November 14, 2022

Meeting called to order at: 7:00 pm by President Bessenbacher

Pledge of Allegiance Led By: President Bessenbacher

Roll Call – Present: Bessenbacher, Campbell, Guttershon, Orr, Kinaitis, Chapman. Childers absent.  
Present at meeting: Clerk Reed, Treasurer Ketchum, DPW Warren, Attorneys John Gormley and Chris Parks.

Approval of Agenda: Bessenbacher requested under New Business item D.-Chamber of Commerce P=Christmas Parade Permit. Ketchum requested a second item of \$8040.00 for Lehring Road water main repair be added to the Blue Folder for approval of payment. Explained that the invoice from Brevalle Properties LLC came in the past Thursday after packets had been distributed and President Bessenbacher wanted the council's approval being that it is such a large amount. Motion to approve agenda with changes by Guttersohn/Second by Kinaitis. All Ayes: None opposed. Motion passed.

Approval of Minutes: Minutes from October 10, 2022 Council meeting. Motion to approve, as written, by Guttersohn/ Second by Kniaitis. All Ayes. Motion passed.

Public Comments – Agenda Items. None.

Treasurers Report –Ketchum read the monthly financial report. Motion to accept report, pending audit, by Campbell: second by Chapman. Roll Call: All Ayes. Motion passed. Ketchum explained that the CD held by the Village is up for renewal and how much money would go int each of the 5 categories if the CD were to be chased in. Discussion followed and Council decided to let CD continue as is. All agreed.

Approval of Bills-Report read by Campbell: Roll Call: Motion to accept bills, pending audit, by KINAITIS/Second by Orr . Roll call: all Ayes. Motion passed.

Blue Folder Pre-Approval of bills: Read by Campbell. Motion to pay the bills by Guttersohn/Second by Chapman. Roll call vote: All Ayes. Motion passed.

Committee Reports: Budget Report from Clerk Reed. Except for emergency spending approval by seated President to approve up to \$5000.00, Reed's recommended stipulations requested are: no spending from the General (101) account without council approval. Limit of \$150.00-\$250.00 per month from all other funds without council approval. No credit card purchases or freight order purchases without council approval. The clerk will continue to do the budgetary work if the clerk is the only contact person as regards budget and funds. Also recommends using post cards as informational contacts rather than letters to save on postage, envelopes etc. Notifications on cards would be things like no post-dated checks will be accepted for payments, which days of the week are leaf-burning days, now accepting credit card payments, hydrant flushing dates, etc. Requested approval of office supplies totaling \$65.00. Roll call: Ayes; Chapman, Guttersohn, Bessenbacher, Campbell, Kinaitis. Nays: Orr. Motion passed.

Police Report: Read by Guttersohn.

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**DPW Report:** Read by Dan Warren. 12 Items on report including lagoon updates, dam inspection report, Christmas lights for Village, donated salt spreader from the school to the Village misc. work around the Village. Discussion of quotes for installation of new 4-way light. Tabled until spring.

**Cemetery Report:** Read by Bessenbacher.

**DDA:** Motion by President Bessenbacher to recommend A. Prestonise as DDA Recording Secretary. Second by Chapman. Voice Vote: All Ayes. Motion passed.

**Commissioner Report:** Brad Howard: County working on the budget.

**911 Commission Report:** None.

**Old Business:** None.

**New Business**

- A. **Water bill postcards:** Discussed contacting BS&A about changing to a postcard system for billings.
- B. **Office Supply order:** Approved under Budget Committee report.
- C. **Personnel Committee:** Tabled until new Council member is active.
- D. **Parade Permit:** Application for December 3, 2022 from DDA read by Bessenbacher in detail. Approved by voice vote.

**Public Comments:** Jeff Reed spoke regarding proposed new township hall and introduced the idea of turning the existing Village Municipal Building into a library and moving the Village offices into the new township hall.

**Any Other Business from Council /Comments:** Campbell asked what is the correct height of speed signs. Gormley recommended checking the State of Michigan penal code for answer. Ketchum informed the council that the budget committee was given the latest budget at the last meeting and will bring their recommendations to the next budget meeting, whereafter the council will be given an updated budget to study before the January meeting. Hopefully can finish budget work before deadline in February.

**Meeting adjourned at:** Motion to adjourn 7:43 pm Kinaitis/ Second by Guttersohn. All ayes.

Marsh Reed, Clerk



Minutes typed by Ketchum

Approval Date

12/12/22

Vicki Bessenbascher, President

