

Village of Byron  
Regular Council Meeting Minutes  
May 11, 2015

Hanson's sidewalks and what the ordinance states. Reed will get Miller a copy of sidewalk ordinance.

**Personnel:** Berez said he was upset about along with the committee recommendations like I thought we would in regards to the contract. Brunell asked if it was about longevity and Berez said yes. Brunell said I thought about that long and hard and that meeting was not posted...Berez said the second one was and that's where we addressed the longevity. Brunell said it was asked if legal or not and I contacted Gormley asking if legal and he said yes. Berez said I thought we were not going to leave it as high as it was and I talked to Reed and she said she would check into it. Brunell said she did and asked Cole if they discussed the legality of it and Cole replied that the legality was discussed and nothing else was said about it. Bessenbacher questioned the holiday notes in the committee minutes. Brunell responded no, that those days are not holidays. Cole and Berez said if he works those days it will be regular pay. Bessenbacher said that's not what is says. Brunell asked if it was the new signed contract. Bessenbacher said it doesn't show the changes. Brunell said we did not print one off for the special meeting...Reed explained the days and Brunell said we would get them a copy of the signed contract. Personnel committee needs to schedule a meeting soon because there are other things we need to discuss that's in the Risk Management Report and with the end of the month coming up and we need to figure out a date. Berez said I was upset and it is partially my fault that it didn't get in the minutes.

**Finance:** Brunell said to Bessenbacher I did get your note in regards to not being able to be on the committee. Miller would you like to be on the finance committee? Miller said he would have to think about it because already on 2. Brunell then asked if anyone else wanted to serve on it because I need to replace one more. Ok then I will appoint Orr to serve on finance and budget. Orr said yes.

**Zoning:** Brunell said we will move on to zoning; Prestonise will you fill us in. Prestonise said per a request from someone in the audience from a previous meeting, we discussed a chicken ordinance and jotted down a few things like no roosters...Brunell asked if they were still working on it and Prestonise replied yes and my personal feeling is that I don't have a problem as long as there are no darn roosters and we will work on it some more. A brief discussion took place about various situations with chickens. Brunell asked if Prestonise had anything else and Prestonise replied that they discussed permits and portable sheds. He went on to say that they felt a permit should not be needed for a portable shed. Orr said they need the ordinance book out here so that they can refer to it. Brunell said to Gormley is there a problem with the books being out here. Gormley replied that they are the official records of the Village and the Clerk is in charge of them. If there was a court case the originals would have to be produced. There is no problem with it; you just have to take care of them. Brunell asked how many copies and Tykoski answered 2 copies. Reed explained that her copy is locked in closet and that she just found some that were not in the book from past administrations. Brunell said that is something we are still working on. Gormley said that you need 2 copies of each; one resolutions and the other ordinances. One could then be kept in meeting room. Cole said at one time each council member had a copy. Brunell said in 2009 they revamped zoning ordinances and that took out some of it...Gormley said the old attorney sent him a letter saying to codified and they have not been updated since that time so, all the books are out-of-date. Brunell said the zoning ordinance has been updated. Reed said if there is supposed to be a resolution book I don't have that. I have been putting everything in one book. Brunell said that could be in the white cabinet. Brunell explained the committee dates and that they are not set in stone but, we figured that like the DDA holding theirs on the 1<sup>st</sup> Thursday we should post a schedule. She explained that we went back to the last meeting and that's how the day was set and this would take care of posting the meetings.

**DDA:** Brunell said you have DDA minutes and Vandemark would you tell us what's in DDA plans. Vandemark said they were having a breakfast on May 16, 2015. Working on canoe launch and when we have more formalized we will present to council. Hanson's sidewalk on Saginaw St. and Hamilton St. was discussed and Horvath explained that they could possibly do a tax credit. Still working

Village of Byron  
Regular Council Meeting Minutes  
May 11, 2015

on way finding signs and school is working on them. Brunell asked thickness of cement and Vandemark replied 6 inches. Brunell said we were given a name of a man from Flushing that does grant writing and see if he can help us with needed grants. Gormley said that public money can't be used on private property and people do not like that. The ordinance reads that the property owner must do it. When doing the whole thing, like the storm drains that will take out sidewalks then it becomes a public project.

Unfinished Business: None

New Business: **A)** Lexis Nexis (Updated Motor Vehicle Law Book): Brunell said that according to Risk Control that the police are working with a very outdate copy of the Motor Vehicle Law book and the copy they are working with is a 2006 and the current copy is 2014. I am asking the council to approve a new purchase of one or two, Gormley what do you think? Gormley said normally there is an ordinance that goes with that book and it is generally adopted. So, I am curious if they adopted that ordinance in 2006. Reed will check into ordinance. Brunell said we need 2 copies, one for clerk's office and one for police. I just need to know how council wants to proceed with this. Miller motioned to purchase up to 2 books and Cole seconded. Prestonise questioned pricing of books. Brunell said that it is the same book. One is probably a hardback and the other soft cover. Do you want to put a minimum or not to exceed amount on the motion. Miller amended first motion to buy 2 books, one for clerk and one for police not to exceed \$70.00; seconded by Berecz. Roll Call-Ayes: Miller, Bessenbacher, Berecz, Cole, Orr, and Brunell. Nays: Prestonise; passed. **B)** Fire Works Display Permit: Brunell explained that we received the permit in the mail from Byron Fireworks Friends and I discussed it with Risk Management, only because it stated that it was issued by action of the Council. Risk Managements email reply said according to MML24.466; Fire Works Safety Act, you just need a motion to make this 2015 permit legal. Miller motioned to make the 2015 fireworks permit legal; seconded by Cole. Voice Vote-Ayes: Miller, Bessenbacher, Prestonise, Berecz, Cole, Orr, and Brunell. No Nays; passed. **4 C)** Risk Control Report: Brunell explained that we received 2 letters to the Village from Risk Control and the first letter dated April 7, 2015 the driving record subscription, which we are subscribed to, so we can run driving records of employees and police. Now the April 8, 2015 letter and I will touch base on the bullets in the letter because a lot of the items have been done. Second Bullet item; it was noted that we did not have a grievance procedure; we are in the process of handling that. We need to retype the hand book and present to council and vote to accept the 2015 corrected copy. Next is about the IChat service and we are registered with the service, which means we can run reports on any future employee or current at no charge. Page 2 first bullet is about sidewalk review and stressed that it was very important to keep them in the Village office. Second bullet pertained to furnace filter and tables that were behind the furnace. These items have been moved. 3<sup>rd</sup> is regarding event applications and you received a copy of both the event and fireworks permits and it was suggested that we use these because they contain more information and the ones used previously were very vague. We did send some questions back to Risk Management about vendors carrying a million dollar liability insurance; is being review because most work out of their home. She will let us know if covered under the sponsoring individual for the event or not. I would suggest that next month we adopt both permits for future use. The big discussion with Risk Management was the Park Board and the contract doesn't expire until 2018, it was a 20 year contract, it allows the Village to use it as a historical park and that will have to be addressed in 2018. There were specific questions about the insurability of park operations, such as equipment, and it has been discussed with Gormley. I think that the committee should meet and go over the contract and other issues and recommendations that Gormley may make. Page 3 and in the first paragraph is talking about who should hold the liability policy; whether is should be the park board and put the additional

Village of Byron  
Regular Council Meeting Minutes  
May 11, 2015

insured as the schools and Village. It should be investigated and updated as to whose responsibility it is. The last paragraph is regarding the police department and risk management has not been able to meet with the police department the last 2 times. A letter was sent to the Chief stating that he needs to contact her and set up a time to go over the operations of the police department. The email that I sent 2 weeks ago was ignored that is one of the write-ups he received; refusing to do assigned situations. Also, we are sending him another email saying that he has to contact risk management by May 25, 2015 and schedule a meeting with risk management no later than June 1, 2015. That's pretty much the report in a nutshell. Gormley suggested really going over the Park issues. Brunell asked Reed if we were sending a letter to the Park Board or the school and Reed replied Park Board and copying the school to keep them updated on the issues. Brunell asked Reed if she would set up an appointment with Murphy-Alderman to discuss the Park and Reed replied yes. D) MI Deal Membership: Brunell said what you have is dated March, 2015 but, actually the invoice was sent to the wrong email address and the clerk just received it and called and straightened it out. The council needs to approve the membership fee so it can be paid. Berecz asked if this is where we get discounts on salt and other things and Brunell replied yes. Berecz asked how much and Brunell replied \$180.00. Berecz motioned to reinstate membership to MI Deal for \$180.00 that runs from January 1, 2015 to December 31, 2015; Cole seconded. Roll Call-Ayes: Miller, Bessenbacher, Berecz, Cole, Orr, and Brunell. Nays: Prestonise; passed. E) Brunell explained the training and that she would like to attend the one in Lansing and would anyone else like to attend. We would need a motion because the fee is \$120.00. Berecz asked if it was one day and Brunell said yes. Prestonise asked if mileage was paid and Brunell said yes. Cole motioned to pay for Brunell to attend the one day training in Lansing for \$120.00; seconded by Miller. Roll Call-Ayes: Miller, Bessenbacher, Prestonise, Berecz, Cole, Orr, and Brunell. No Nays; passed. Brunell said she would not charge for mileage, she would pay her own gas. F) Byron Historical Park Board: This was just given to us by the school, Park Master Plan, which is supposed to be submitted by December 31. I recommend that we accept their master plan because we are already in May and they will have to do another in December. But, the park committee will have to investigate the recommendations by risk management before we agree to the next master plan. Cole motioned to accept the 2015 Park Board Master Plan; seconded by Berecz. Voice Vote-Ayes: Miller, Bessenbacher, Prestonise, Berecz, Cole, Orr, and Brunell. No Nays; passed.

Approval of Expenditures: Miller questioned the Attorney fees and said we can't afford. Brunell explained the retainer of \$550.00 and what it covered and that resolutions and budget, which hasn't been corrected yet. Gormley explained court and why they had to appear twice, police report was not submitted to them when requested. Bessenbacher said cops shouldn't be working if no car. Miller motioned to approve checks 24034 through 24078 including voided checks and EFT40E; seconded by Cole. Roll Call-Ayes: Miller, Bessenbacher, Prestonise, Berecz, Cole, Orr, and Brunell. No Nays; passed.

Council Comments: Orr, Berecz and Miller no comments. Cole asked for help with grants explaining the \$29.95 with not help in writing the grant. Tykoski will get Orr copy of grant. Brunell explained about the man from Flushing and we are going to try and contact him. Gormley suggested contacting the engineer to help with grant because they will get the work. Cole said last week she received a call from someone about risk management and would like to know how information is out before council receiving information. Gormley said matter of public record. Prestonise asked if we offer employees comp time and that we need a policy to offer. Brunell if not in contract employee should not get it. Brunell said we did change the health insurance and we will be refunding the 20% of what was paid by Granger. Tykoski

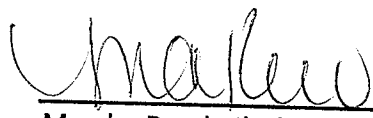
Village of Byron  
Regular Council Meeting Minutes

May 11, 2015

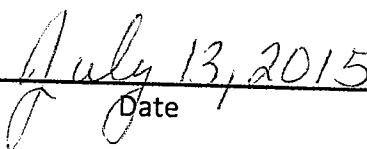
explained that we will be paying 100% and he will pay the deductibles. Gormley said that the health insurance is not legal and he will check into it and get back to the council. Prestonise said one of the committees said that the Cemetery should be closed because of drinking and trash. He said he drives it every day and has not found anything. Brunell said she has found stuff in her yard and explained operating hours and the Cemetery is closed at dusk. Prestonise said that the people fishing should not be stopped. Cole said council never agreed to a boat launch in the cemetery. Prestonise said I have asked this before about Delaney and subcontractor. Brunell said the Personnel committee needs to meet and set the standards. Prestonise asked about needing permission to visit lagoons. Gormley explained the Act in which the president has the control. Prestonise said he hopes that Granger never needs help because he will ask permission before he will help him. Orr said the gate was open when we went in. Bessenbacher asked about the posting for treasurer. Brunell explained what was done and Reed explained that the Argus will charge \$28.00 to \$40.00 per run. Brunell explained the uniform needs.

Public Comments Patsy M extended a thank you to Reed for getting her the requested information and trash not a perk. Also, inquired how to obtain minutes. Brennon asked about grass around curve and they keep taking it out. Gormley said it was right of way. Brunell said she would look into it.

Meeting adjourned at : 8:55 pm; motioned by Bereczr and seconded by Cole. Voice Vote-Ayes: Miller, Bessenbacher, Prestonise, Berecz, Cole, Orr, and Brunell. No Nays; passed.



Marsha Reed, Clerk

  
Date



Kit Brunell, President