

DDA Meeting Minutes
Byron Municipal Building
March 17, 2016

Meeting called to order at 6:00 pm by Chairperson Vandemark

Roll Call – Present: Vandemark, Dickinson, Murphy, Miller, Bowers, Ayotte, and Brunell. Absent: Rauch and Murphy-Alderman.

Agenda Approval: Motion by Miller to approve agenda and seconded by Dickinson. Voice Vote: All Ayes, No Nays, 2 absent; passed.

Minutes Approval: Miller motioned to approve minutes from February 18, 2016 meeting, Murphy seconded. Voice Vote: All Ayes, No Nays, 2 absent; passed.

Communications: Vandemark said that they were waiting on invoice for canoe sign and the need for WIN to be added. Dickinson explained he would check into what was needed and why no invoice. Dickinson also explained sign by walk way. Vandemark inquired what was needed since Ambrose bought Block 15 and that they had a new representative named Odem and he will know what we need. Brunell explained discussion with Ambrose and Vandemark said he would like to meet with him.

Financial Status: Miller reported DDA starting balance of \$21,357.75 and ending balance of \$ 20,796.08; Accept report pending audit. Miller explained bills of \$264.00 and \$168.00 totaling \$432.00. Dickinson motioned to pay invoices totaling \$432.00 and Ayotte seconded. Roll Call: All Ayes, No Nays, 2 Absent; Carried.

Administration Pay for Village Treasurer and Clerk: Brunell explained that the clerk gets paid one hour per week for DDA and then explained what the treasurer does for DDA. Vandemark and Miller explained functions and Gromley explained that no pay to DDA Council and offer to pay for 1-1/2 hours per month for treasurer. More discussion took place. Dickinson motioned to pay the Village Treasurer 1-1/2 hours per month for treasurer services; Murphy seconded. Roll Call: 6 Ayes, 1 Nay and 2 absent; passed.

TIF Map Status: Miller explained map and what they wanted DDA to highlight. Rowe Engineering came in with Schweikert and will see about corrections that are needed. Brunell asked about library taxes and Gormley explained library taxing and DDA collections. Vandemark asked about TIF money and Miller explained. Miller also explained Hansen property and those values need updating. Vandemark will relay information as he receives it.

Safe Route to School Grant Information: Vandemark explained Safe Routes to School and would like to see what we can get. He said that the school registers schools and Murphy-Alderman registered 2 schools. Then the process involves interviews and school survey to families and then we can seek approval. Possible \$200,000.00 available per district and it takes almost 6 months for approval process.

Handicap Parking Spots (Bank Request); Possible grants for curbs and signage?: Vandemark explained that the bank would like a handicap space. Gormley explained procedure and that the Village will need to appoint traffic controller. He then continued explaining how the procedure works. Vandemark asked how many we have. The Village has 2 and the locations were given. Vandemark said more information was needed and possible street scape.

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Erik Jones Hometown Sign & Event Update: Vandemark met with various people for site and agreed insider fence of water tower. This allows seeing from East and West. Design needs approval. DDA has post and checking into sign material. Vandemark also talked about when it will happen, sign size, and event discussed; question of residents included and insurance coverage. Gormley said spell out what exactly will be portrayed.

Wayfinding Signs Committee Report: Dickinson talked about 3 areas for placement of welcome sign, also included placement of directional signs. Discussion took place on what was necessary for signs and a total quantity needed; possible to do a step project on signs. Vandemark and Dickinson will check out sites and other possibilities.

Josh Russell Project Update: Vandemark explained that he is not getting connections and put project on hold. He still wants to do project and he still needs ideas. Vandemark said we will need to talk to land owners and Miller said she could contact one.

DDA Logo for Letterhead: Vandemark said he liked logo on cups and asked Dickinson to see if he could draw a design for letterhead.

2016 Fundraisers; Breakfast at Masonic Hall; Dinner Ideas: Vandemark said that no one had signed up for breakfast and Miller explained dates open. She will sign DDA up for September 17, 2016 breakfast and this is the same day as the car show. Miller also explained that the May drawing needs no more gifts. Casino trip discussed and 21 people are needed for it to take place and above 21 you get \$40.00 per person with a max of 57 people. Raffle discussion took place and if DDA sells 50 tickets will make \$1000.00. Questions were asked on duck raffle and if Masons need a permit. Volunteers will be needed and will try posting on face book for help. Also, question of what materials can be used for regatta. Options and rules discussed for regatta along with entry fee. Miller motioned to accept the dates of April 16, 2016 and September 17, 2016 as dates for breakfast fundraiser at the Masons; Dickinson seconded. Voice Vote: All Ayes, No Nays, 2 absent; passed. Time for breakfast asked and given as 8 am-11 am but, people usually come in at 7 am. Dickinson motioned for DDA to sponsor casino trip on Sunday, June 5, 2016; Ayotte seconded. Voice Vote: All Ayes, No Nays, 2 absent; passed. Vandemark asked if any other ideas and that for entertainment tent land owners will need to be contacted.

Any Other Business: Dickinson discussed meeting about Shiawassee Water Trail and what is involved. Support is needed and that it will make DDA available for grants. He also said volunteers are needed and would like some of council involved.

Public and Board Member Comments: No public comments. No Board Member comments

Meeting adjournment: At 7:46 pm Miller motioned for adjournment and Dickenson seconded. Voice Vote: All Ayes, No Nays, 2 absent; passed.



Marsha Reed

4/21/16

Date



Rob Vandemark