

DDA and Planning Commission Special Meeting Minutes  
Byron Municipal Building  
June 6, 2017

Meeting called to order at 6:06 pm by Chairperson Vandemark

Roll Call – Present: Prestonise, Bowers, Dickinson, Miller and Vandemark. Absent: Bailey, Streeter, Murphy and Alderman.

**Agenda Approval:** Motion by Miller to approve PC agenda and seconded by Dickinson. Voice Vote: All Ayes. No Nays, 4 absent; passed.

**Minutes Approval:** None

**Communications:** None

**Financial Status:** None

**Any Other Business:** None

**Public and Board Member Comments:** Vandemark talked about the text amendment for Kendall and where it may fall.

**Planning Commission**

**Zoning and Master Plan:** Vandemark went over what Carlisle Wortman is looking for and what they suggested. He also explained what meetings may be needed. Vandemark went over list that Carlisle Wortman supplied and discussed the community survey and how it could be done. Survey Monkey would be \$29.00 per month for 1000 responses for 2 month period. Vandemark read survey questions and changes were made or questions added. He also said that approval for expenses may fall under PC Budget. Miller motioned to move forward with paper survey and Survey Monkey or other like company, not to exceed \$250.00; seconded by Dickinson. Roll Call: All Ayes. No Nays, 4 absent; passed. Dickinson will work on Survey Monkey. It was agreed to do all survey mailings and Survey Monkey at the same time. Vandemark brought up pictures and Miller went through some of the past photos. Most important improvements discussed, as well as, threats, strengths and weakness. Vandemark talked about areas of revision in the outdated master plan and asked for everyone to take a look at the 2009 master plan for ideas. Also discussed was the web site and suggested taking a look at the Village of Vernon site and a discussion on web site took place. Discussion on the map for zoning took place.

**Meeting adjournment:** At 7:48 pm Bowers motioned for adjournment and Miller seconded. Voice Vote: All Ayes. No Nays, 4 absent; passed.



Marsha Reed

6/15/17

Date



Rob Vandemark