

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
September 21, 2017

Meeting called to order at 6:00 pm by Chairperson Vandemark

Roll Call – Present: Bowers (Arrived at 6:03 pm), Dickinson (Arrived at 6:03 pm),, Murphy, Miller, Bailey, Berez (Village Pro-Tem in for Prestonise), Streeter and Vandemark. Absent: Alderman.

Agenda Approval: Vandemark amended and motioned to approve the amended agenda (Wayfinding Signs moved to #5: others moved down one); seconded by Miller. Voice Vote: All Ayes. No Nays, 1 absent; passed

Minutes Approval: Streeter motioned to approve minutes from August 24, 2017 meeting, as written; Dickinson seconded. Voice Vote: All Ayes. No Nays, 1 absent; passed.

Communications: None

Financial Status: Miller reported DDA balance of \$17,453.36 as of August 31, 2017. Miller said our income is: EJR Flag \$100.00 and \$685.00 (haven't received yet) from breakfast. She said we received a bill for sidewalk repair, from the Village, which was 25% of the total; \$540.00. Berez explained the division and why the split. Discussion on subject and Murphy suggested waiting until next council meeting to discuss it. Attorney Johnson will check to see if split is doable. Murphy motioned that Vandemark go to council meeting and voice concerns; seconded by Bailey. Voice Vote: All Ayes. No Nays, 1 absent, Dickinson abstained; passed. Dickinson motioned to accept status report pending audit; Murphy seconded. Roll Call: All Ayes. No Nays, 1 absent; passed.

Wayfinding Signs/USDA Grant: Vandemark introduced Nicholas Guzik from Signs by Crannie to presentation on Wayfinding Signs. Nicholas said that a lot of communities are starting to establish their personalities and want to display in a unified way. The community should find their brand, something that reflects what the community stands for and project that with your signs. He gave examples of what other communities are doing. He said that they do design work and will work with the community. He said there are some grants available and said there are a lot of ways to do it. Vandemark asked if they charge for the design work and Nicholas said they don't charge a lot. Nicholas said he looked at our gateway and other signs and said they can do better than that and signs should be consistent. Vandemark said he would email the information to him and Nicholas gave him a handout. Discussion on subject continued. Nicholas said you could establish a budget and they would be happy to work with us.

DEQ/Brownfield Update: Vandemark introduced Janet M. from DEQ-Brownfield Area. Janet gave an overview of the documents Reed sent her and gave her opinion and said she feels that the plan is valid. She answered the questions Vandemark asked. Miller explained what she remembered and Dickinson said he thought it was held up because of the investigation. Janet went on to say that the Village can still move forward with it and the DDA will not be affected. She covered what could be done and by whom. She suggested calling the County BRA, Justin Horvath. Continued discussion with questions and answers.

SRTS Application Update: Vandemark said that the application was downloaded by Alderman and she is taking first attempt at completing it. He said we will need another work session to complete the process and need to forward drawings to Beckett and Raeder. Vandemark said they will have to give us a quote for the work. He also talked about the action plan which has to be in by November.

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Shiawassee River Trail Coalition: Vandemark said the SRTC had a meeting and talked about the Memorandum of Understanding, which Byron did not sign. Vandemark had attorney Johnson review it to determine if the DDA could sign it and that they could recommend that the Village Council join in. Vandemark said that no money involved and explained more about it and that the letter of support doesn't give a vote. Nothing said about taking out dams; discussion continued. Dickinson explained Vandemark will email it to Reed so council will have a copy and he motioned that the DDA sign the Memorandum of Understanding and amended it to add; recommending that the Village Council consider signing it; seconded by Bowers. Roll Call: All Ayes. No Nays, 1 absent; passed. J. Root voiced his concerns about the Village not being involved with SRTC and other entities.

Planning Commission: Text Amendment Request and Surveys for Master Plan Update: Vandemark explained letter about text amendment from attorney Bowne. He also said he forwarded it to Bert Gale and received a reply, which he read, from Kelly Largent. Vandemark explained the change from a 2 family unit to a 3 family unit and what steps are involved; continued discussion on subject. Vandemark said the surveys were sent and we just need to complete the link with Survey Monkey to get that part started.

Fundraiser Ideas: Miller will check into open breakfast dates at the Mason's. The DDA is locked into the car show breakfast. Vandemark said wants to start earlier on regatta and talked to Mason's about duck race.

Any Other Business: None

Public and Board Member Comments: Public had none. Miller wished Tony well. Veterans dinner November 9, 2017 at Masonic Hall and veterans eat free. Murphy said vandals throwing pumpkins through windows.

Meeting adjournment: At 7:47 pm Dickinson motioned for adjournment and Miller seconded. Voice Vote: All Ayes. No Nays, 1 absent; passed.


Marsha Reed

10/19/17
Date


Rob Vandemark