

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
October 19, 2017

Meeting called to order at 6:01 pm by Chairperson Vandemark

Roll Call – Present: Bowers, Dickinson, Murphy, Miller, Prestonise, Alderman (Came in at 6:10pm) and Vandemark. Absent: Streeter and Bailey.

Agenda Approval: Murphy motioned to approve agenda as written; seconded by Bowers. Voice Vote: All Ayes. No Nays, 3 absent; passed

Minutes Approval: Miller motioned to approve minutes from September 21, 2017 meeting, as written; Murphy seconded. Voice Vote: All Ayes. No Nays, 3 absent; passed.

Communications: None

Financial Status: Miller reported DDA balance of \$18,456.16, including TIF and flag, as of September 30, 2017. Miller said received check for \$685.00 from breakfast. She said we received a bill for sidewalk repair, from the Village, which was 25% of the total; \$540.00, Prestonise said to disregard the invoice. Miller said we have a bill from Gormley for \$70.00 for reviewing Memorandum of Understanding email for Vandemark. Dickinson motioned to pay the \$70.00 Gormley bill; seconded by Bowers. Roll Call: All Ayes. No Nays, 2 absent; passed. Dickinson motioned accept status report pending audit; Murphy seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.

SRTS Application Update : Vandemark said Alderman did the action plan and Alderman went over the categories that are the 5 E's and what each of the categories contained. Education, Encouragement, Enforcement, Engineering and Evaluation are the 5 E's. Vandemark talked about the maps and Alderman will check the status and contact Vandemark. Vandemark said that the long term is the Evaluate section of the plan and next we need to fill out application. Both Vandemark and Alderman will meet and Vandemark will contact Katie.

Wayfinding Signs Update: Vandemark said he emailed Signs by Crannie and talked about branding. Vandemark said if we had a few to pick from, we may be able to come up with our own brand.

Term Expirations/Renewals for Vandemark and Bailey: Miller motioned to renew Vandemark for 4 more years; seconded by Alderman. Voice Vote: All Ayes. No Nays, 2 absent; passed. Vandemark abstained. Discussion on Bailey and it was decided to make motion to have her stay on and Bailey could decide if she wants to. Bowers motioned to have Bailey stay on; seconded by Dickinson. Voice Vote: All Ayes. No Nays, 2 absent; passed.

Planning Commission: Text Amendment Request and Update on Surveys for Master Plan: Bert Gale explained that he reviewed the text amendment with the added "and three family dwellings" and that the land use map shows only 1-2 family dwellings. He also said that the Master Plan would have to be amended first. Miller asked if it pertains to everyone or only that property and Gale explained that anyone in that zoning could have a three family dwelling and it would still need to come to council with special use permit. He then went over the steps needed: Application for text amendment (that we cannot process), 3 hearings (Master Plan, Text and Special Use Permit). Gale said that a connect fee for 3rd unit would be needed for utilities. Discussion took place on the subject. Gale said that Bowne and

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client would have 63 days to reply and may be easier to go with rezoning. Dickinson asked if it would simplify for them to go for rezoning and Johnson said it is problematic. More questions were asked and answered. According to Zoning book M, for multi-family, no impact on height for it is the same as single family. Miller moved to table the text amendment till November; seconded by Dickinson. Voice Vote: All Ayes. No Nays, 2 absent; passed. Vandemark talked about the survey for the Master Plan and Dickinson said we have 133 from Survey Monkey and Reed said we have approximately 50 from mailed surveys. Bowers asked if she could do a fundraiser for flags and brackets. Alderman will contact Consumers to see if we can use poles and Vandemark asked who is going to put up and take down. Discussion took place.

Any Other Business: None

Public and Board Member Comments: Bowers said that Department of Natural Resources taking applications for updating dams and ends November 13, 2017. Todd Deering from The Village Church explained the need for larger meeting area and said that Fairway possible but had concerns with parking. Gale explained that parking possible but need to go over zoning and commercial area not able to have a church. Prestonise said talk to fire department and Deering said he did. Gale said that the Village can't enforce plumbing, electrical and mechanical, must go to county. Reed said we didn't know it and that Pete Preston from the County said they did not cover the Village at all. Prestonise apologized to Dickinson for the way sidewalk handled. Dickinson said thank you.

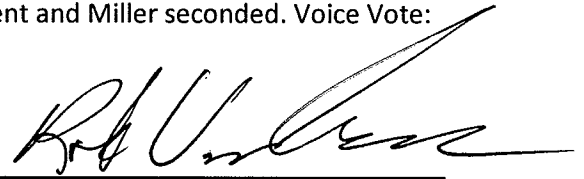
Meeting adjournment: At 7:22 pm Bowers motioned for adjournment and Miller seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.



Marsha Reed

11/16/17

Date



Rob Vandemark