

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
November 16, 2017

Meeting called to order at 6:01 pm by Chairperson Vandemark

Roll Call – Present: Bowers, Dickinson, Murphy, Miller, Prestonise, Streeter and Vandemark. Absent: Alderman and Bailey.

**Agenda Approval:** Murphy motioned to approve agenda as written; seconded by Dickinson. Voice Vote: All Ayes. No Nays, 2 absent; passed

**Minutes Approval:** Miller motioned to approve minutes from October 19, 2017 meeting, as written; Bowers seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.

**Communications:** None

**Financial Status:** Miller reported DDA balance of \$18,210.49 in checking. She also said balance higher because some deposits not showing and we have no bills. Streeter motioned to accept status report pending audit; Dickinson seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.

**SRTS Update :** Vandemark talked to Beckett and Raeder and they will cost approximately \$10,000.00 and a survey needs to be done at approximately \$5,800.00. Vandemark will keep everyone informed.

**Wayfinding Signs Update:** Vandemark and Dickinson went over signs and approximate cost of \$2,500 to \$3,000 per sign. Vandemark said he checked another municipality and they paid \$800 to \$1000 per sign from another company. Vandemark said going after USDA grant to help with signs. Dickinson said the most we would need is 10 signs. Vandemark said we need to find our brand and next would be gateway signs. Dickinson said he will contact Edwards for some ideas and pricing. He said maybe start with 3 signs. Vandemark will scan Bower's rendering as a possible image for our brand.

**Term Renewals for Vandemark and Bailey Approved by Council:** Miller said council approved the renewal of Vandemark and Bailey. Elected Officials appointment will take place in January.

**Fundraiser Ideas:** Miller explained breakfast dates and motioned to have DDA do April 21, June 16 and September 15 (car show) breakfast; seconded by Dickinson. Voice Vote: All Ayes. No Nays, 2 absent; passed. Dickinson explained that Ginger Koster from FOSR reached out to partner with DDA and the River Regatta. He said they can put on web site and other areas to promote it. Vandemark said we need to start working on it sooner and it would be great to get the schools involved. Vandemark suggested cash prizes. Talk of having food vendors, PA system and music. B. Campbell possible for music so, we need to talk to him. Miller explained adopt-a-grid (number) to raise money. Streeter said we could possibly give a prize.

**Planning Commission: Update on Surveys for Master Plan and Survey:** Vandemark asked if we heard anything about the submitted text amendment application and Reed said no. He said surveys are done and includes survey monkey. Paper ones need to be tallied and Carlisle Wortman needs pictures of the village. Vandemark suggested reaching out on face book for pictures and we need them by December 31<sup>st</sup>. Most of the Master Plan is in place and first draft will be done January 18<sup>th</sup>. Carlisle can address

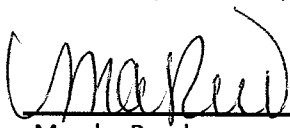
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draft at January DDA meeting. Prestonise said people have to be open minded and there is a lot of money to be made for the Village when topic of marijuana came up. Bowers will tally surveys.

**Any Other Business:** None

**Public and Board Member Comments:** Prestonise said survey done in cemetery and explained why it was done. Possible that some of the graves may need to be moved.

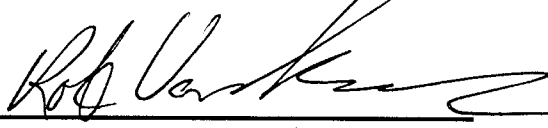
**Meeting adjournment:** At 6:52 pm Dickinson motioned for adjournment and Bowers seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.



Marsha Reed

12/21/17

Date



Rob Vandemark