

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
January 18, 2018

Meeting called to order at 6:02 pm by Chairperson Vandemark

Roll Call – Present: Bowers, Dickinson, Miller, Prestonise, Bailey, Streeter and Vandemark. Absent: Alderman and Murphy.

Agenda Approval: Bowers motioned to approve agenda as written; seconded by Dickinson. Voice Vote: All Ayes. No Nays, 2 absent; passed

Minutes Approval: Dickinson motioned to approve minutes from December 21, 2017 meeting, as written; seconded Streeter. Voice Vote: All Ayes. No Nays, 2 absent; passed.

Communications: None

Financial Status: Miller reported DDA bank statement of \$22,483.39 in checking, as of December 29, 2017. Miller gave break down of the account with \$13,209.01 left of the original \$18,000.00, \$4,946.99 from fund raising and \$3,719.37 from TIFA. No bills this month. Dickinson motioned to accept status report pending audit; Streeter seconded. Roll Call: All Ayes. No Nays, 2 absent; passed.

Planning Commission – John Enos of Carlisle Wortman Discuss Updated Master Plan: John Enos of Carlisle Wortman said Master Plan is updated every 5 years and showed a draft of both Master Plan and Zoning Regulations. He said we had a great response on the surveys. He continued to cover what is being done on both Master Plan and Zoning. Enos said we might want to consider adopting a Site Plan because current zoning does not have one. He said the commission can recommend that the Village Council adopt it. Discussion continued and questions were answered by Enos and Gormley. Reference to DDA will be taken out of the Site Plan and Planning Commission will remain. Miller motioned to recommend that the Village Council look into adopting Site Plan by amending the existing zoning ordinance; seconded by Dickinson. Voice Vote: All Ayes. No Nays, 2 absent; passed. Enos said we still need pictures for Master Plan and Vandemark said can we take some in the spring if we can't find any. Enos said that would be fine.

DDA Election of Officers: Miller motioned to keep the officers the same; seconded by Bowers. Voice Vote: All Ayes. No Nays, 2 absent; passed.

Set Meeting Dates: Miller read the dates and Dickinson motioned to approve the dates; seconded by Bailey. Voice Vote: All Ayes. No Nays, 2 absent; passed.

2018/2019 Budget Review and Approval: Reed explained what was done to amend the 17 – 18 budget; Dickinson motioned to accept amendments to the 17 – 18 budget as presented; seconded by Bowers. Roll Call: All Ayes. No Nays, 2 absent; passed. Vandemark explained the USDA Grant and the cost of signs; \$750.00 installed. He also explained why we could not count on grant monies. Revenues and appropriations were reviewed and changed for the 18 – 19 budget. Dickinson motioned to accept the proposed 18 – 19 budget; seconded by Bowers. Roll Call: All Ayes. No Nays, 2 absent; passed.

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SRTS Update: Vandemark said that the action plan is done. Vandemark said we need to have a meeting between all parties in order to discuss the division of engineering cost and gave the date of Monday, January 29th at 10 am or 1 pm in Alderman's office.

Wayfinding Signs Update: Dickinson talked about the pictures and discussed the placement of the signs. The pictures with the wheel are not liked by board and Vandemark suggested adding figure on top after the gateway sign is figured out. Miller said she doesn't think it needs a topper and motioned to approve the purchase of 3 signs at \$745.00 each and 2 4x4 vinyl covered post installed; sign design will be at later date. Roll Call: All Ayes. No Nays, 2 absent; passed.

Upcoming Fundraisers - Breakfasts: Miller gave the dates of April 21st, June 16th and September 15th for breakfast at the Mason's. She said they run from 8 am until 11 am but volunteers need to be there by 7 am. Vandemark gave date of regatta and said Friends of Shiawassee want to help and we should meet with them. We need to get school involved and Vandemark said looking to get donations for cash prizes. Vandemark talked about the duck races and we should get started selling tickets early. He gave estimated prize amounts for first, second and third place. Miller said need to set minimum prize amount. Dickinson talked about canoe race and details were discussed. Vandemark asked about food truck wars and Dickinson suggested month of August and tie it in with first home football game. Discussion on subject continued.

Any Other Business: None

Public and Board Member Comments: Berecz suggested the youth football for food trucks but you should check with school first. Miller said Russell has ideas to run by DDA and she referred him to Vandemark email.

Meeting adjournment: At 7:58 pm Bowers motioned for adjournment and Miller seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.



Marsha Reed

2/15/18

Date



Rob Vandemark

DDA MEETING DATES

2018 – 2019

March 15, 2018

April 19, 2018

May 17, 2018

June 21, 2018

July 19, 2018

August 16, 2018

September 20, 2018

October 18, 2018

November 15, 2018

December 20, 2018

January 17, 2019

February 21, 2019