

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
August 24, 2017

Meeting called to order by Vice Chairperson Dickinson at 6:01pm

Roll Call: Present: Bailey, Miller, Prestonise, Bowers, Dickinson, Streeter, Murphy  
Absent: Murphy-Alderman & Vandemark. Also absent, Clerk Reed and representative from Gormley Law. There were no audience members.

**Agenda Approval:** Motion by Bowers to approve agenda as presented and seconded by Bailey. Voice Vote: All Ayes. No Nays, 2 absent; passed

**Minutes Approval:** Miller brought up some unusual wording in the paragraph about SRTS in the 7/20/17 minutes, but it was determined that it was okay. Streeter moved to approve minutes from 7/20/2017 meeting; Bowers seconded. Voice Vote: All Ayes. No Nays, 2 absent; passed.

**Communications:** None

**Financial Status:** Miller reported DDA balance of \$17,453.86 per bank statement from July 31, 2017. Bowers motioned to accept status report pending audit; Bailey seconded. Voice vote. All Ayes. No Nays, 2 absent; passed

Miller presented one bill to be paid of \$255.75 for quarterly Clerk wages. Streeter motioned to pay the bill. Bowers seconded. Roll call vote. All ayes. No nays. 2 absent; passed

**SRTS Application Update:** Dickinson brought the board up to date regarding the latest status of SRTS. There was a teleconference call that took place with Rob, Beverly, Chris, Tricia, MSU, and Katie from SRTS. It was learned from that phone conversation that enough work was done, and what is left besides engineering is to bundle the remainder of info together, which Tricia felt she was capable of doing. It would cost about \$3,000 for MSU to do for us. Dickinson reported that Vandemark has been in contact with Kristopher Enlow from Becket & Raeder about engineering. The MSU proposals and various alternatives were discussed. Miller reviewed the options and alternatives briefly. It doesn't appear that sidewalk replacement through the Village was proposed in their alternatives. Most of the suggestions are crosswalks and bringing curbs up to ADA compliant. DDA needs to choose the option we want them to go with for the engineering estimate. But there are 7 alternatives that all pertain to the school areas. Streeter gave some input on the school alternatives. Miller said that what the DDA needs to determine is what our priorities are. Downtown and crosswalks are what is important to us. Bowers indicated that she felt the school should have the most input on the areas around the school complexes. Bowers indicated that our original concern of a crosswalk across Saginaw St from gas station to the bank isn't included and that we should propose that one be included. Dickinson agreed that we need more school input on the other alternatives. Streeter indicated that her husband would know more of the issues, since he works in transportation department of the school. November is the next application deadline for SRTS. Streeter offered to have her husband Matt look at the plans and said she could take the plans to him and have him and his coworker, Joe look it over and give their opinion on the best options.

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Each proposed improved area in town was discussed individually (proposals from MSU). Proposal #14 is wanted but to add a cross walk across Saginaw from Hamilton (gas station to bank area). In discussing the downtown proposals, there were 2 options presented, where one includes the bumpouts at downtown at the corner by the Masonic Hall and another at the Elementary School corners. Streeter reiterated that from walking with students, that those intersections are difficult to maneuver as pedestrians. After discussing pros and cons of bumpouts, and the general consensus was that for safety of pedestrians, they are best. Alternative 2 is the choice we went with on that one. All the rest are on school property and will be turned over to transportation staff, and they will review and get their opinions back to us.

Miller moved that we proposed #14, #13 and Alternate #2 of #12 and with school to give input on other alternative choices, Second by Streeter. Voice vote. All Ayes. No Nays. Passed

**PC Master Plan/Zoning Survey Review:** Dickinson reviewed survey for Master Plan. The survey will be going to all Village residents and online for anyone to answer. One typo of 'rat' instead of rate for question #18 was mentioned. This will be corrected. After reading through all questions, Dickinson said we need to approve the survey and the spending for the cost of mailing and the online Survey Monkey. Dickinson thought it was about \$35 a month for 3 months for the Survey Monkey and Miller said that the Village Clerk gave estimate for 200 each @ \$72 for copies, \$16 envelopes and \$134 postage. Streeter moved that we approve the survey as written with the small correction. Second by Murphy. Voice Vote. All ayes. No Nays. 2 absent. Passed

Streeter moved to spend no more than \$350 from Planning Commission budget for survey costs. Seconded by Bowers. Roll call vote. All ayes. No Nays. 2 absent. Passed

Dickinson said he would go on Survey Monkey and give info to Rob to set it up.

**Fundraiser Breakfast Sept 16:** Dickinson reminded everyone of Sept 16 fundraiser breakfast.

Any other new business. No comments from public (no one was present).


**Any Other Business:** Bowers discussed smaller flags for various times of year to be put on poles in town. She said there should be an option of being able to do something like this without relying on DPW for installation. Dickinson said he has noticed many towns have the smaller flags. Miller brought up possible regulations since utility poles belong to Consumers Energy or Phone companies. Prestonise indicated that he didn't think the Utility companies would give permission. Miller asked about revisiting idea of different flag holders with 2 slots, one for American flag and one for other flag. Usually these are on smaller light poles in other towns. Bowers will look into something different.

Bowers also mentioned that the hill by the water tower hasn't been mowed, and that it looks bad and blocks the EJR sign. Prestonise said it was the first that he heard of it being an issue, since he doesn't go up that way often. Prestonise said he would look into it.

**Public and Board Member Comments:** No public or board comments

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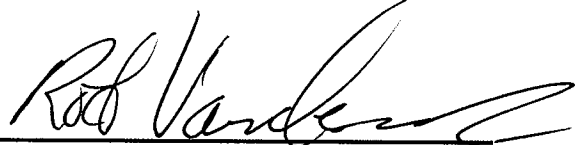
**Meeting adjournment:** At 6:53 pm Miller motioned for adjournment and Bowers seconded. Voice Vote:  
All Ayes. No Nays, 2 absent; passed.



Marsha Reed

9/21/17

Date



Rob Vandemark