

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
September 19, 2019

Meeting called to order at 6:00pm by Chairperson Vandemark

Roll Call – Present: Bowers, Murphy, Dickinson, Bailey, Prestonise, Miller and Vandemark. Absent at time of Roll Call: Baker-Murph. Total 7 members were present, with 1 absent and 1 vacant seat. Also present, Attorney Chris Johnson of Gormley Law.

Agenda Approval: Dickinson motioned to approve agenda for 9/19/19. Seconded by Bowers. Voice Vote. Ayes- Bowers, Murphy, Dickinson, Bailey, Prestonise, Miller and Vandemark. No Nays. Motion passed.

Minutes Approval: Dickinson motioned to approve minutes of 8/15/19 meeting. Seconded by Bailey. Voice vote. Ayes-Bowers, Dickinson, Murphy, Bailey, Prestonise, Miller and Vandemark. No Nays. Motion passed.

Communications: none.

Financial Status: Miller reported balance as of 8/30/19 as \$28,777.21 per bank statement and Village financial records. Two bills were presented for payment: 1) \$45.00 to the Village for Recording Secretary wages. 2) \$29.96 to Gormley & Johnson Law for checking the DDA website for compliance and exchanging emails with treasurer. Dickinson motioned to pay the bills as presented. Seconded by Murphy. Roll Call Vote. Ayes- Murphy, Bowers, Bailey, Miller, Prestonise, Dickinson, and Vandemark. No Nays. 1 absent & 1 open seat. Motion Passed.

Dickinson motioned to accept financial report. Seconded by Murphy. Roll call vote. Ayes: Murphy, Bowers, Miller, Bailey, Prestonise, Dickinson, and Vandemark. No Nays. 1 absent & 1 open seat. Motion Passed.

DDA Development Plan update, including discussion on future crosswalk or sidewalk project: Vandemark asked Prestonise what the Village plans on doing downtown. Prestonise said they are putting down asphalt and will hopefully start next week. The Village doesn't have any plans to repair curbs or corners. Vandemark said he would like the DDA to make repairs to curbs/sidewalks around the 4 corners of the intersection of Saginaw and Maple. He suggested putting in an ADA ramp and getting lines painted on the pavement. Vandemark received a quote of \$3000 for the repairs to the corners and sidewalks, not including any painting. Prestonise said the painting would be a separate company.

Vandemark said we would need to amend our development plan with solid numbers. Chris Johnson agreed and said we should aim high with our estimates because it's fine to spend less than estimated but could cause problems if we spend more. Vandemark said he read other towns Development Plans for verbiage and future plans. Bowers requested adding crosswalk lines in front of gas station across to the other side of Saginaw. Vandemark said he was okay with adding that to the project.

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Miller asked Chris Johnson what our timeline would look like for the proposed projects. He said after mending our Development Plan, we would need to send notice to the required people and then it gets voted on. These projects probably wouldn't be able to be completed by the end of this year. He also suggested getting an engineer to assist with the projects. Vandemark asked who our engineer was and Miller said we could use whoever the Village uses.

Bowers suggested adding garbage cans and Dickinson added matching benches and possibly welcome signs. Dickinson asked Vandemark if the DDA planned on landscaping the hill by the water tower and Vandemark said it wasn't in the DDA zone so we couldn't use TIF money to improve it. Vandemark asked Chris Johnson if our development plan had to be covered by TIF and fundraising money but Johnson didn't know.

Upcoming Fundraisers – Sept 21 breakfast; Oct 26 Fall Fest w/Chamber of Commerce: Vandemark said the breakfast will be from 8-11, but volunteers will start cooking at 7:00 a.m.

Oct 26: Bowers said she tried contacting people about food trucks but kept getting told to call someone else and then people would not return her calls. She was able to talk to one food truck owner who said they charge to go somewhere. Miller said we would not be willing to pay someone to come out. Bowers said she will keep trying to reach food truck owners.

Vandemark said the golf course asked if the DDA wanted to do a golf outing. He asked if anyone wanted to take it over because he doesn't have the time. Bowers said we should look at doing it next year.

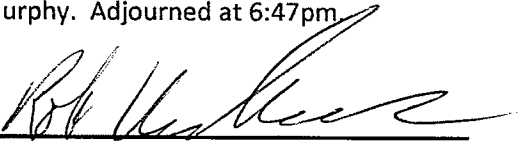
Any Other Business: Bowers mentioned an article she read about an entrepreneur who would occupy an empty building in town for 6 months and if successful, would bring a permanent business to that location. Members discussed the empty buildings in town. Bowers said she would call and get more information.

Public and Board Member Comments: No public comments. No board member comments.

Meeting adjournment: Miller motioned to adjourn. Seconded by Murphy. Adjourned at 6:47pm


Kelsey Springer, Recording Secretary

11-21-19
09/20/19


Rob Vandemark, Chairperson