

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
September 15, 2022

Meeting called to order at 6:07pm by Chairperson Vandemark

**Roll Call:** Present: Baker-Murph, Brittain, Miller, Russell, and Vandemark. Absent at time of Roll Call: Bailey, Bessenbacher, and Dickinson. Total 5 members were present with 3 absent (Bailey, Dickinson, and Miller) and 1 vacant seat.

**Agenda Approval:** Russell motioned to approve agenda for 08/18/2022. Seconded by Brittain. Voice Vote. Ayes: Baker-Murph, Brittain, Miller, Russell, and Vandemark. No Nays. Motion passed.

**Minutes Approval:** Bessenbacher motioned to approve the minutes of 04/21/2022 DDA/PC meeting. Seconded by Russell. Voice Vote. Ayes: Baker-Murph, Bessenbacher, Brittain, Russell, and Vandemark. No Nays. Motion passed.

**Communications:** Vandemark presented an email from Chris Barden, who was also in attendance for Public. Barden is a seasonal member at Myers Lake Camping and Cabins. He had spoken with Brittain prior to DDA Meeting and offered services regarding an electronic Community Suggestion Box/Survey. This would enhance awareness of what the community would like to see in the Village. Barden offered services (survey set up and design, service hosting) free of charge to the DDA. Barden's contact information is: [chris@pccomplete.net](mailto:chris@pccomplete.net) This conversation sparked additional discussion from Brittain regarding surveys in schools for 4<sup>th</sup>/5<sup>th</sup> graders and 9<sup>th</sup>/10<sup>th</sup> graders to get their ideas for what they would like to see in the Village for youth; update the four-way traffic light in the Village; update Bryon sign at Byron Road and Silver Lake Road; do something with the corner lot so that it's useable space for the Village to improve (IE: park); pocket park between The Dam Salon and Municipal Building; Village wide cleanup day.

**Financial Status Report/Payment of Bills:** Miller reported balance as of 09/14/2022 as \$41,855.56 per bank statement and Village financial records.

Vandemark accepted the financial report pending audit.

No bills presented for payment.

**MEDC/RRC Update:** Vandemark noted that the Best Practice 4 in the RRC guideline is to create an application and process to join the DDA. DDA needs to take little bits of the Best Practices to work through the process to continue progress and sign-off with RRC.

Baker-Murph mentioned that she has started the Virtual RRC 6-Week Training classes.

**Fundraisers –Golf Outing Update:** The golf outing is Saturday, September 17, 2022, at Willow Brook Golf Club in Byron. Russell shared the following information regarding the golf outing:

- 14 or 15 teams registered, hoping a few more join the day of
- Crank Golf will be at the outing
- Golf Course has a distillery coming to the outing
- 50/50 Raffle license from Mason Lodge has been received

- Skins and Mulligans will be part of the sign in
- Baker-Murph has submitted hole sponsors to Flamingo Kids in Byron; pickup/delivery on Friday to Golf Course. Price per sign was quoted via text at \$15, plus \$2.75/sign for stakes.
- Expecting great weather and a fun day

**Riverwalk Design Concept Meeting Update:** Vandemark shared the meeting is scheduled for Tuesday 9/20/22 at 7pm at the Municipal Building. Rowe Engineering will be in attendance to hear from public regarding the planned Riverwalk. Meeting posted on DDA Facebook. DDA members to share in order to reach more of the public.

Vandemark also shared that he has met with Ashley Conley from SEDP (Shiawassee Economic Development Partnership) regarding membership (\$1000 annual dues). SEDP has grant writers who will research, find and write grants for members projects.

**Wayfinding Signs/Sidewalks:** Vandemark shared that Edward Signs is cutting the panels and coating them. Vandemark has been given the list of items needed to purchase for the posts for the signs. DPW will be installing the signs when completed. These will be installed on the East and West sides of the main intersection in the Village.

**Sidewalk Project Update:** No new update. Vandemark and Brittain both recommended that the project be placed on hold until 2023. At that time, new bids can be requested and then the project move forward.


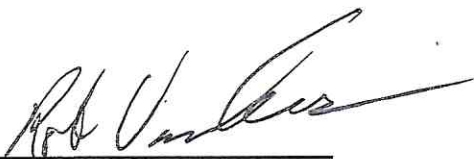
**Planning Commission (if any):** Vandemark shared that there has been nothing brought forth to the Planning Commission.

Brittain and Russell shared thoughts and some photos from the town of Mason for the Pocket Park idea between The Dam Salon and Municipal Building. Vandemark shared that the MEDC has grant money for Public Spaces and this may fall under that. Vandemark will research more and send information via email before next DDA meeting.

**Any Other Business:** None

**Public/Board Member Comments:** Chris Barden shared that it is important to create an impact, attract attention to changes/updates made with lights or flowers.

Russell motioned to adjourn. Seconded by Brittain. Adjourned at 7:05pm

	10-20-2022	
Debra Baker-Murph, Acting Recording Secretary	09/15/2022	Rob Vandemark, Chairperson