

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
August 16, 2018

Meeting called to order at 6:00 pm by Vice-Chairperson Dickinson

Roll Call – Present: Murphy, Dickinson, Berecz (Village President Pro-Tem sitting in for Prestonise due to his pre-announced unavailability to attend meeting), Streeter, Miller Absent: Bailey, Vandemark, Murphy-Alderman, Bowers. Attorney Chris Johnson from Gormley Law was also present.

**Agenda Approval:** Streeter motioned to approve agenda; seconded by Murphy. Voice Vote: All Ayes. No Nays, 4 absent; passed

**Minutes Approval:** Streeter motioned to approve minutes from July 19, 2018 meeting. Seconded by Murphy. Voice Vote: All Ayes. No Nays. passed.

**Communications:** None.

**Financial Status:** Miller reported DDA bank statement of \$25,654.51 in checking. No bills presented. Streeter motioned to accept status report pending audit; Murphy seconded. Voice vote: All Ayes. No Nays, 4 absent; passed.

**Zoning Ordinance/Master Plan Update:** Dickinson discussed that per John Enos of Carlisle Wortman, a workshop is needed to review the proposed updates to the Zoning Ordinance and Master Plan. Enos is available for September 4, but the 6<sup>th</sup> is an alternate option. Dickinson also discussed that Enos had advised Vandemark that the DDA could then set our September meeting for a Public Hearing to move forward with the Master Plan and Zoning Ordinance. Atty Chris Johnson advised that posting & guidelines for Master Plan approval takes longer than that and that copies of the proposed MP are required to be mailed out to specific entities and then given 63 days for review before a Public Hearing date can be set.

Miller motioned for a September 4 at 6pm Special Meeting as a workshop to review the ZO and MP. Streeter seconded. Voice vote. All Ayes. No Nays, 4 absent. Passed. Attorney Chris indicated that the President of the DDA can change the date of the meeting if necessary, without a vote, in case Sept 4 date doesn't work.

**SRTS Application Update:** no update at this time

**Way finding Signs Update:** The current Byron Community District Library librarian, Melissa was present at our meeting as an audience member, along with guest Natalie Quimby. They spoke to advocate for the Community District Library with official logo to be added to our proposed wayfinding sign. The board all agreed verbally that the Library should be added to the sign. No vote was taken, as it was determined that adding an additional line to the sign will not cost additional, and we all agreed that the Library should be added since it is a Public Library.

**Fundraisers:** The DDA's next fundraiser is September 15, a breakfast at the Byron Masonic Hall from 8 – 11am.

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**Any Other Business:** Dickinson discussed the idea for a mural for the future, possibly under the bridge by the river/canoe launch. Attorney Chris said it should be added to the DDA's plan for future projects when we do our annual review.

Miller gave quotes for flags & brackets that Beth Carr obtained for the DDA. Atty Chris said Bancroft had quotes for a lower amount than that and have considered using electric conduit for the poles. We will continue to pursue and get ordered soon.


**Public and Board Member Comments:** Miller inquired about the DDA Clerk. Per Berez, Council has okayed that they will look to hire an individual at a cost of \$45 per meeting and this would be at the Council's expense, per Berez' understanding. The Village Clerk was to be placing an ad in the paper soon.

Berez inquired about the EJR sign and the flags that had been added, and wondered who would be taking care of those flags. Miller advised him that the DDA didn't do that and that it was her understanding that a private citizen did that, and that DPW Dan Warren improved on it. Berez will inquire with Warren.

Berez also advised that Act 51 funds are being used to replace some sections of sidewalk on the West side of Saginaw Street near Block 15 at Julie's Massage and the Byron Resale Shop.

Attorney Chris had reviewed more info about the Master Plan approval and confirmed that 63 days of review time are required after copies of the proposed Master Plan are sent to various authorities, and then a Public Hearing can be held. After that, the Village Council would have final vote on approval. Also, maps must be part of both the Zoning Ordinance and the Master Plan, prior to copies being mailed out.

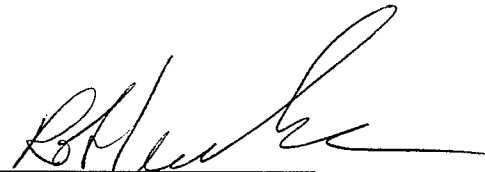
**Meeting adjournment:** Miller moved to adjourn. Seconded by Streeter. Meeting adjourned at 6:36pm



Beverly Miller, Interim Recording Secretary

9-20-18

Date



Rob Vandemark