

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
June 20, 2019

Meeting called to order at 6:02 pm by Chairperson Vandemark

**Roll Call** – Present: Bowers, Murphy, Baker-Murph, Bailey, Miller, and Vandemark. Absent at time of Roll Call: Dickinson and Prestonise. Total 6 members were present, with 2 absent and 1 vacant seat. Also present, Attorney Chris Johnson of Gormley Law.

**Agenda Approval:** Bowers motioned to approve agenda for 6/20/19. Seconded by Murphy. Voice Vote. Ayes- Murphy, Bowers, Bailey, Miller, Baker-Murph, and Vandemark. No Nays. Motion passed.

**Minutes Approval:** Bailey motioned to approve minutes of 5/16/19 meeting. Seconded by Baker-Murph. Voice vote. Ayes- Murphy, Bowers, Bailey, Miller, Baker-Murph, and Vandemark. No Nays. Motion passed.

**Communications:** Beverly Miller said Mason's are having a golf outing and asked Attorney Chris Johnson if we could donate money to them, with them being a non-profit organization. He said yes. Miller motioned for the DDA to donate \$100 for a platinum sponsorship. Seconded by Murphy. Roll Call Vote. Ayes- Murphy, Bailey, Bowers, Miller, Baker-Murph, and Vandemark. No Nays. 2 absent & 1 open seat. Motion passed.

**Financial Status:** Miller reported balance as of 5/31/19 as \$27,563.38 per bank statement and Village financial records. Four bills were presented for payment: 1) \$125.25 to Village of Byron for April wages for Village Clerk. 2) \$93.75 to Village of Byron for March wages for Village Clerk. 3) \$234.90 to Village of Byron for the Village Clerk's time spent on DDA compliance. 4) \$140.25 to Village of Byron for May wages for Village Clerk. Totaling \$594.15. Bowers motioned to pay the bills as presented. Seconded by Baker-Murph. Roll Call Vote. Ayes- Murphy, Bowers, Bailey, Baker-Murph, Miller, and Vandemark. No Nays. 2 absent & 1 open seat. Motion Passed.

Vandemark motioned to accept financial report. Seconded by Bowers. Roll call vote. Ayes: Murphy, Bowers, Bailey, Miller, Baker-Murph, and Vandemark. No Nays. 2 absent & 1 open seat. Motion Passed.

**DDA Development Plan update:** Vandemark discussed what he learned at his DDA compliance meeting. DDA has to have 2 informational sessions a year and taxed entities have to receive notice at least 2 weeks prior to meeting. Vandemark said they discussed how specific the DDA's plans need to be in the Development Plan, and that they could be less specific in their description of plans. Lawyer said that would be acceptable but it is better to be more specific so it doesn't lead to anyone questioning the intentions later. Master plan hearing is next month. Vandemark encouraged everyone to review our development plan and provide feedback.

**Upcoming Fundraisers and events:** Byron fun day is July 13<sup>th</sup>. Vandemark said he has "sign in" forms and release forms. The forms will be made available on the event facebook page, once Miller creates it. Vandemark said he already has \$400 in sponsorships. Bowers and Baker-Murph asked for sponsorships forms to give to others. Members discussed cash prize amounts for winners of the duck race. Miller

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
June 20, 2019

motioned for cash prize for 3 categories at \$200 for each winner. Seconded by Bailey. Roll call vote. Ayes: Baker-Murph, Miller, Bailey, Bowers, Murphy, and Vandemark. No Nays. 2 absent & 1 open seat. Motion passed.

Vandemark mentioned Mason's breakfast in September. Baker-Murph suggested doing golf outing fundraiser next year. Members discussed having a food truck night or movie night in Byron. Baker-Murph suggested having food trucks after church on Sunday. It was also suggested to do a food truck night when the first football game is. Vandemark asked if anyone could contact food truck vendors.

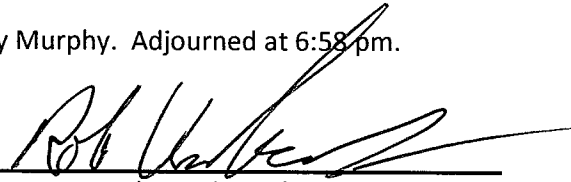
**Any Other Business:** None

**Public and Board Member Comments:** No public comments. Baker-Murph asked about quote for landscaping around the water tower. Vandemark said he hasn't received any additional information. Miller suggested just landscaping with rock instead of plants. Vandemark said we can't use our TIF money for landscaping so all time and resources would need to be donated.

**Meeting adjournment:** Bowers motioned to adjourn. Seconded by Murphy. Adjourned at 6:58 pm.

  
Kelsey Springer, Recording Secretary

06/21/19

  
Rob Vandemark, Chairperson