

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
June 18, 2020

Meeting called to order at 6:14 pm by Chairperson Vandemark

Roll Call – Present: Bowers, Miller, Prestonise, Baker-Murph and Vandemark. Absent at time of Roll Call: Bailey and Dickinson. Total 5 members were present, with 2 absent (Bailey and Dickinson) and 2 vacant seats. Also present, Attorney Christopher S. Johnson of Gormley and Johnson Law Offices, PLC, hereinafter referred to as Attorney Johnson.

Agenda Approval: Bowers motioned to approve agenda for 6/18/2020. Seconded by Baker-Murph. Voice Vote. Ayes: Prestonise, Bowers, Baker-Murph, Miller, and Vandemark. No Nays. Motion passed.

Minutes Approval: Miller motioned to approve minutes of 5/21/2020 meeting. Seconded by Bowers. Voice Vote. Ayes: Prestonise, Bowers, Baker-Murph, Miller, and Vandemark. No Nays. Motion passed.

Communications: Vandemark shared that the Village’s public hearing for the amendments to the DDA Development plan may be moved to August (was originally scheduled for July). He said this may negatively affect the grant money, which requires that the project be complete by early September.

Financial Status Report/Payment of Bills: Miller reported balance as of 5/29/2020 as \$33,694.84 per bank statement and Village financial records. One bill was presented for payment: 1) \$898.80 to Gormley and Johnson Law Offices, PLC for drafting amendments to the Development Plan and email correspondence. Baker-Murph motioned to pay the bill as presented. Seconded by Bowers. Roll call vote. Ayes: Miller, Prestonise, Baker-Murph, Bowers, and Vandemark. No Nays. 2 absent (Bailey and Dickinson) & 2 open seats. Motion Passed.

Bowers motioned to accept financial report pending audit. Seconded by Baker-Murph. Roll call vote. Ayes: Prestonise, Bowers, Baker-Murph, Miller and Vandemark. No Nays. 2 absent (Bailey and Dickinson) & 2 open seats. Motion Passed.

Semi-Annual Meeting Report: Miller read the attached Village of Byron Downtown Development Authority Semi-Annual Meeting Report. Attorney Johnson questioned if this meeting gave notice to its taxing authorities. Miller said our schedule was posted on the front of the building and posted on the DDA’s facebook page. Attorney Johnson will get with Marsha and see what was done and what is required. Baker-Murph motioned to accept the Semi-Annual Meeting Report as read. Seconded by Bowers. Voice Vote. Ayes: Miller, Bowers, Prestonise, Baker-Murph, and Vandemark. No Nays. Motion passed.

Update on Grant application: Vandemark submitted the appropriate paperwork prior to the deadline. July 1st the winner will be announced.

Update on Development Plan Public Hearing: Possibly moving to August, not certain yet.

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Any Other Business : The breakfast to raise money for the DDA is scheduled for September 19th, 2020, if it's allowed. Vandemark announced that he will be absent for the breakfast and the DDA meeting ~~that~~ same night scheduled for September 17th.

Public and Board Member Comments/Adjournment: Attorney Johnson read the new Open Meeting Act rules to the members.

Miller asked Attorney Johnson if she has to submit our ~~tiff~~ TIF amounts before August 26th to the State Treasury. He said he thought so.

Vandemark showed pictures of what a local resident could do with trash receptacles.

Miller motioned to adjourn. Seconded by Bowers. Adjourned at 7:06 pm.


Kelsey Springer, Recording Secretary

5/27/2020 (Amended 7/20/2020)


Rob Vandemark, Chairperson