

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
February 18, 2021

Meeting called to order at 6:02 pm by Chairperson Vandemark

Roll Call – Present: Miller, Bessenbacher, Bowers, Dickinson and Vandemark. Absent at time of Roll Call: Baker-Murph and Bailey. Total 5 members were present, with 2 absent (Bailey and Baker-Murph) and 2 vacant seats. Also present, Attorney Christopher S. Johnson of Gormley and Johnson Law Offices, PLC, hereinafter referred to as Attorney Johnson.

Agenda Approval: Bowers motioned to approve agenda for 2/18/2021. Seconded by Dickinson. Voice Vote. Ayes: Bessenbacher, Dickinson, Bowers, Miller, and Vandemark. No Nays. Motion passed.

Minutes Approval: Miller motioned to approve minutes of 1/21/2021 meeting. Seconded by Dickinson. Voice Vote. Ayes: Bessenbacher, Bowers, Dickinson, Miller, and Vandemark. No Nays. Motion passed.

Communications: Miller shared that the Shiawassee County Clerk, Carolyn Wilson, passed along condolences to the family of Tony Prestonise via email.

Financial Status Report/Payment of Bills: Miller reported balance as of 1/31/2021 as \$36,197.37 per bank statement and Village financial records. One bill was presented but not for payment: \$243.00 from the Village of Byron for Clerk, Treasurer, and Recording Secretary wages for December 2020 and January 2021. Miller said the DDA should have a credit for previously overpaying. She will discuss the credit with Marsha before presenting for payment.

DDA Rules of Procedures proposed amendment: Vandemark shared that 2 partners of a local business, Keely Russell and Scott Brittain, would like to become members of the DDA. Vandemark asked Attorney Johnson if they could become members, since both of them have interest in a local company. Attorney Johnson confirmed that they could become members.

Attorney Johnson will provide the most current copy of the “Rules of Procedures” for the DDA to Rob. Miller and Vandemark discussed the DDA’s district area. The DDA does not have a member that resides in the DDA’s TIFA district, but 2 members reside in the DDA’s district. Attorney Johnson said that since less than 100 people live in the DDA’s TIFA district, they are exempt from the requirement.

6:14 p.m. 2 guests entered the meeting, Keith Gulick and his spouse.

Miller motioned to recommend to the Village of Byron, that Scott Brittain and Keely Russell (both have interest in a local business) become new members of the DDA. Seconded by Dickinson. Voice Vote. Ayes: Bowers, Miller, Dickinson, Bessenbacher, and Vandemark. No Nays. Motion passed.

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Update on Trash Bin project and discussion about other projects in TIF zone (wayfinding signs and planter boxes): Vandemark handed out the attached flyer and held up examples of 2 different sealants that could be used on the trash bins. Vandemark, with input from the other members, suggested purchasing (8) trash bins with the following on the sides/lid: one side will be open for sponsorship from local businesses at a cost of \$100, one side displaying a "fun fact" about Byron, one side displaying the Byron Eagles, and one side displaying an outline of the state of Michigan with Byron starred. The lid would have a tree logo and underneath the tree would say "another DDA project".

Miller motioned to purchase (8) trash bins from local artisan, Keith Gulick, for \$275.00 each (1 using donated funds, 7 using TIF funds) offering a sponsorship to businesses for \$100.00 each. Seconded by Dickinson. Roll call vote. Ayes: Miller, Dickinson, Bessenbacher, Bowers, and Vandemark. No Nays. 2 absent (Baker-Murph and Bailey) & 2 open seats. Motion passed.

Vandemark said the DDA may have Keith build the planter boxes too.

Future fundraising events: River Regatta/Duck Race July 10; possible food truck night: Miller will ask the Mason's for the license to do the duck race raffle. Vandemark stated that the DDA needs to search for sponsors and that he is still interested in food trucks coming to the event. Miller will contact Fireworks Friends asking if food trucks can come and park on their property, Vandemark will contact the school asking the same. Bowers will contact Jeff Richardson of Richardson Meats to see if he could bring his mobile bbq.

Any Other Business: None.

Public and Board Member Comments/Adjournment: Bessenbacher asked if the DDA would give money towards updating the Village's Christmas lights to LED. This doesn't need to happen now, however, she wanted to bring it up for discussion.

Vandemark mentioned a possible grant to cover improvements to local businesses...such as sidewalks, benches, parking spots, pathways etc.

Miller motioned to adjourn. Seconded by Bowers. Adjourned at 7:20 pm.


Kelsey Springer, Recording Secretary

3/18/2021


Rob Vandemark, Chairperson