

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
December 20, 2018

Meeting called to order at 6:05 pm by Vice Chairperson Dickinson

**Roll Call** – Present: Bowers, Miller, Dickinson, Berecz (serving as Prestonise, since he was medically incapacitated), and Bailey. Absent: Vandemark, Streeter, Murphy-Alderman, and Murphy. Also present, Attorney Chris Johnson of Gormley Law.

**Agenda Approval:** Bowers motioned to approve agenda for 12/20/18 meeting. Seconded by Bailey. Voice Vote. All Ayes. No Nays. Motion passed.

**Minutes Approval:** Bailey motioned to approve minutes of 11/20/18 meeting. Seconded by Berecz. Voice vote. All Ayes. No Nays. Motion passed.

**Communications:** None.

**Financial Status:** Miller reported current balance as of 11/30/18 bank statement \$29,585.31 and balance on Village records is \$30,183.37, as the deposit of September breakfast funds were finally received and deposited. Berecz motioned to accept financial report pending audit. Seconded by Bailey. Voice Vote. All Ayes. No Nays. Motion passed.

Bowers motioned to pay total of \$104.86 in invoices from Gormley for a couple of bills for conversations about the DDA by-laws. Seconded by Berecz. Roll Call vote. All ayes.

**Master Plan Update:** Dickinson reported that the amount billed to the Village by Carlisle Wortman has exceeded the budgeted amount. Miller indicated that Vandemark had reviewed the overage invoices and has forwarded back to the Village Clerk the original document from CW that showed how much the prep for Master Plan and Zoning Ordinance was originally bid for the Village. There wasn't anything in the document about any tasks being charged by the hour. The Village clerk needs to contact Carlisle Wortman to discuss the billing overage issue. DDA/PC members still need to review the updated MP draft which has been emailed to everyone. Dickinson indicated that Vandemark emailed John Enos of CW with some corrections. The list of items from that email was reviewed in detail. Most corrections were clerical and with numbering items where the numbers were out of sequence, and to shading on some pages which makes copies not legible, and others were asking for verification of year of census numbers, as 2 different years were referenced in the draft. There was one paragraph in "Chapter Two Community Background" which described the Shiawassee River, which Vandemark had asked for the following wording to be added: Change "waterways" section to read: *"The Shiawassee River Water Trail is a 88 mile long river trail that stretches from Chesaning to Holly passing through the Village of Byron. The trail aims to connect local communities to the natural environment by paddling along the Shiawassee River. The trail will also increase connectivity amongst communities of Shiawassee, Genesee and Saginaw Counties. The Shiawassee River Water Trail Coalition, a group of local organizations partnering to improve and promote public use of the water trail, has applied for a National Water Trail Designation in order to market the trail for tourism and close-to-home affordable recreation among*

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*other benefits.*” Berez indicated that wording was of concern by some members of Council, because of verbiage about the connectivity of the river. Miller asked for clarification from Berez on what the concern was because it’s only information about the river in the background section of the Master Plan, and not stating anything about future projects for the river or anything about connectivity. Berez reiterated that the DDA needs to communicate with the Council. Berez’ also expressed concern with suggestion of future residential multi-family on Lehring Rd isn’t an option due to water problems and sewer issues and suggested to just remove “multi Family” from future planning and change to possible single family. Dickinson indicated Enos is working on corrections. Berez will discuss with the council about the waterways wording.

**SRTS Application Update:** Council has been asked to appoint someone to work with the DDA on the application at their January meeting.

**Way finding Signs Update:** Dickinson reported that the installer from Edwards is communicating with Dan of the DPW about installation. After Christmas, Dan is to meet with them again.

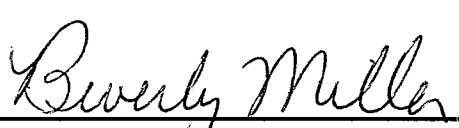
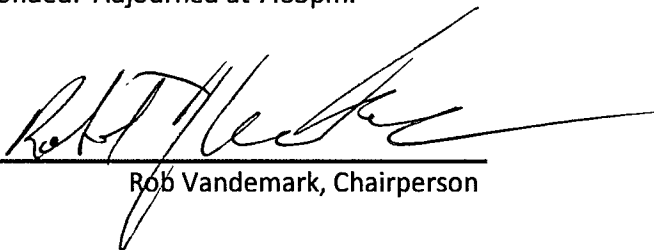
**Fundraisers:** January 19 breakfast coming up.

**Any Other Business:** Miller brought up that budget updates are needed for current year’s budget and a workshop may be necessary some time in January for budget. Possible project for future was suggested by Miller to remedy crosswalk issues in the main intersection North of Maple as a DDA project instead of SRTS, since that process is taking so long. Then maybe we could later get reimbursed if the SRTS grant funds are granted.

It was also asked of Chris of Gormley whether a digital copy of the MP can be provided to the other government entities that are required to be notified. He said as long as the “intent to plan” that should have been sent out indicated that it would be provided in digital format. Miller questioned whether an “Intent to Plan” was ever sent out, as it wasn’t directed that the Planning Commission do that, and wondered if one was ever sent out. Chris of Gormley will check on if the letter was sent.

**Public and Board Member Comments:** None

**Meeting adjournment:** Bowers motioned to adjourn. Miller seconded. Adjourned at 7:03pm.

	1-17-19	
Beverly Miller, interim Recording Secretary	Date	Rob Vandemark, Chairperson