

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
January 20, 2022

Meeting called to order at 6:00 pm by Chairperson Vandemark

**Roll Call** – Present: Miller, Russell, Brittain, Bowers and Vandemark. Absent at time of Roll Call: Bessenbacher, Bailey, Baker-Murph, and Dickinson. Total 6 members were present (after late arrivals) with 3 absent (Bessenbacher, Baker-Murph, and Dickinson). Also present, Attorney Christopher S. Johnson of Gormley and Johnson Law Offices, PLC, hereinafter referred to as Attorney Johnson.

**Agenda Approval**: Bowers motioned to approve agenda for 01/20/2022. Seconded by Miller. Voice Vote. Ayes: Bailey, Miller, Russell, Brittain, Bowers, and Vandemark. No Nays. Motion passed.

Vandemark asked to add Election of Officers to Communications. Vandemark motioned to add Election of Officers to the agenda. Seconded by Miller. Voice Vote. Ayes: Brittain, Russell, Bowers, Bailey, Miller, and Vandemark. No Nays. Motion passed.

**Minutes Approval**: Bowers motioned to approve minutes of 12/16/2021 meeting. Seconded by Russell. Voice Vote. Ayes: Bowers, Bailey, Russell, Miller, Brittain, and Vandemark. No Nays. Motion passed.

**Communications**: Vandemark shared that he, Marsha, and 2 people from MEDC met via a TEAM meeting. Vandemark shared what they discussed and what was missing from The Village of Byron's website. Vandemark shared that he is in correspondence with someone who writes grants.

Election of Officers: Bowers motioned to keep our officers the same (Vandemark as Chairperson, Dickinson as Vice Chairperson, and Miller as Treasurer). Seconded by Russell. Voice Vote. Ayes: Miller, Bowers, Bailey, Russell, Brittain, and Vandemark. No Nays. Motion passed.

**Financial Status Report/Payment of Bills**: Miller reported balance as of 12/31/2021 as \$38,392.78 per bank statement and Village financial records. No bills were presented for payment.

Vandemark accepted the financial report pending audit.

**Semi Annual TIF report**: Kelsey Springer, the Recording Secretary, read the Semi Annual TIF report prepared by Beverly Miller.

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**Project ideas for 2022:** Vandemark mentioned the pocket park, crosswalk paint, and way finding signs. Bowers said she looked up who in Byron received PPP funds and suggested asking those businesses for donations.

Vandemark mentioned the River Regatta. Miller suggested doing the slip and slide again. Russell is going to coordinate a golf outing. Attorney Johnson suggested looking into the Centennial Celebration and possibly duplicating it for the Bicentennial Celebration. Members discussed what other towns have done in the past.

Vandemark mentioned food trucks. Russell said she would call a few food truck owners she knows of.


**Any Other Business:** None.

**Public and Board Member Comments/Adjournment:** Attorney Johnson said that members should not be using their personal emails for DDA correspondence. He also said they should make sure they are in compliance with the Open Meetings Act.

Miller motioned to adjourn. Seconded by Bowers. Adjourned at 6:57 pm.

  
Kelsey Springer, Recording Secretary

2-17-22  
2/17/2022

  
Rob Vandemark, Chairperson