

DDA and Planning Commission Meeting Minutes  
Byron Municipal Building  
July 15, 2021

Meeting called to order at 6:00 pm by Chairperson Vandemark

**Roll Call** – Present: Dickinson, Bessenbacher, Miller, Bailey, Brittain and Vandemark. Absent at time of Roll Call: Bowers, Russell and Baker-Murph. Total 7 members were present (after late arrivals) with 2 absent (Bowers and Russell). Also present, Attorney Christopher S. Johnson of Gormley and Johnson Law Offices, PLC, hereinafter referred to as Attorney Johnson.

**Agenda Approval:** Dickinson motioned to approve agenda for 7/15/2021. Seconded by Bessenbacher. Voice Vote. Ayes: Bailey, Miller, Bessenbacher, Dickinson, Brittain and Vandemark. No Nays. Motion passed.

6:01pm Debra Baker-Murph arrived

**Minutes Approval:** Miller motioned to approve minutes of 6/17/2021 meeting. Seconded by Dickinson. Voice Vote. Ayes: Bessenbacher, Bailey, Dickinson, Miller, Baker-Murph, Brittain and Vandemark. No Nays. Motion passed.

**Communications:** Vandemark shared that Representative Ben Frederick visited with him about propane and our community. They discussed that Byron is at a disadvantage because it doesn't meet the definition of a "downtown" to qualify for certain grants. Representative Frederick will look into it.

**Financial Status Report/Payment of Bills:** Miller reported balance as of 6/30/2021 as \$31,303.19 per bank statement and Village financial records. Miller said the balance will be \$33,243.19 after deposits and outstanding checks clear. One bill was presented for payment: 1) \$175.00 to R&D Septic for the rental of restroom equipment. Fireworks committee will reimburse the DDA for half (\$87.50).

Dickinson motioned to pay the bill as presented. Seconded by Baker-Murph. Roll call vote. Ayes: Baker-Murph, Bessenbacher, Brittain, Bailey, Dickinson, Miller and Vandemark. No Nays. 2 absent (Bowers and Russell). Motion Passed.

Vandemark accepted the financial report pending audit.

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Update on Duck Race and River Regatta; future fundraisers: Members discussed the event. Vandemark mentioned the slip and slide being a success and suggested having it for future events. Miller shared the costs/profits from both events. The River Regatta brought in \$725.95 profit and the Duck Race brought in \$1440.00.

Miller motioned to give the Burns Township Fire Department a donation of \$250 for their help during the event and for supplying the ducks. Seconded by Bailey. Roll call vote. Ayes: Bessenbacher, Brittain, Baker-Murph, Bailey, Dickinson, Miller and Vandemark. No Nays. 2 absent (Bowers and Russell). Motion Passed.

Miller motioned to reimburse Vandemark \$136.55 for the purchase of trophies, flyers, and supplies. Seconded by Baker-Murph. Roll call vote. Ayes: Brittain, Bessenbacher, Bailey, Baker-Murph, Dickinson, Miller and Vandemark. Abstain: Vandemark. No Nays. 2 absent (Bowers and Russell). Motion Passed.

Miller motioned to pay out \$200 for each of the River Regatta winners. Seconded by Dickinson. Roll call vote. Ayes: Miller, Brittain, Bessenbacher, Bailey, Baker-Murph, Dickinson and Vandemark. No Nays. 2 absent (Bowers and Russell). Motion Passed.

Members discussed different ideas for next year's event. Miller shared that the Mason's may not be able to host the DDA's breakfast fundraiser. She also shared that Keith Gulick is willing to make glasses and/or wooden coasters at his cost and then the DDA could sell them for a profit.

A visiting guest, Sarah, shared that the Village of Byron could host a design contest and the winning design could be put on the glasses and/or coaster.

Vandemark brought up a potential golf outing on September 25<sup>th</sup>. Sarah offered to help Russell with it.

Discuss future projects: Members discussed upgrading the way finding sign, fixing sidewalks, park benches, river walk, and general town clean up. Attorney Johnson said the DDA should not revise the Development Plan until they have the exact projects and cost of each.

Any Other Business: None.

Public and Board Member Comments/Adjournment: None.

Miller motioned to adjourn. Seconded by Bessenbacher. Adjourned at 7:01 pm.

  
Kelsey Springer, Recording Secretary

9-17-21  
9/17/2021

  
Beverly Miller, Treasurer