

DDA and Planning Commission Meeting Minutes
Byron Municipal Building
April 21, 2022

Meeting called to order at 6:05 pm by Vice Chairperson Dickinson

Roll Call – Present: Miller, Brittain, Russell, Baker-Murph, Bessenbacher, Bailey, and Dickinson. Absent at time of Roll Call: Vandemark. Total 7 members were present with 1 absent (Vandemark) and 1 vacant seat. Also present, Attorney Christopher S. Johnson of Gormley and Johnson Law Offices, PLC, hereinafter referred to as Attorney Johnson.

Agenda Approval: Miller motioned to approve agenda for 04/21/2022. Seconded by Baker-Murph. Voice Vote. Ayes: Bailey, Miller, Brittain, Russell, Baker-Murph, Bessenbacher, and Dickinson. No Nays. Motion passed.

Minutes Approval: Bessenbacher motioned to approve minutes of 03/17/2022 meeting. Seconded by Russell. Voice Vote. Ayes: Baker-Murph, Russell, Bailey, Bessenbacher, Miller, Brittain, and Dickinson. No Nays. Motion passed.

Communications: Bessenbacher presented the attached DPW Report.

Financial Status Report/Payment of Bills: Miller reported balance as of 03/31/2022 as \$40,006.57 per bank statement and Village financial records. No bills were presented for payment.

Dickinson accepted the financial report pending audit.

MEDC/RRC update: Dickinson shared Vandemark's email regarding the MEDC/RRC update. Bessenbacher shared that the Village passed the Resolution of Commitment to work with them in their most recent meeting.

Projects – Wayfinding signs: Dickinson shared that Vandemark drafted a Riverwalk Conceptual Plan but Dickinson did not print it for the meeting so it will be addressed at the next meeting.

Edwards Signs out of Owosso, MI provided a quote for (2) wayfinding signs. The quote does not include installation. 2 larger signs would be \$1,938.31 and 2 smaller signs would be \$1,260.52.

Attorney Johnson said the DDA needed to make sure the signs were included in the Development Plan.

Bessenbacher discussed the attached concrete quote. Dickinson shared that Vandemark had sent an emailing asking if ACT 51 money (the Village receives) would cover some of the costs. Bessenbacher reached out to Marsha, who said 10% of the funds received could be allocated to the sidewalk project. Attorney Johnson shared it was only 1.5% that could be allocated.

Baker-Murph motioned to re-open and amend the Development Plan to include three projects: sidewalks, wayfinding signs, and the Riverwalk. Seconded by Bessenbacher. Voice Vote. Ayes: Russell, Bailey, Bessenbacher, Baker-Murph, Miller, Brittain, and Dickinson. No Nays. Motion passed.

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Fundraisers – River Regatta, Golf Outing, Food Trucks: Russell shared September 17th, 2022 is available for a golf outing. It requires a \$100 deposit to hold.

Baker-Murph motioned to move ahead with the \$100 deposit and the golf outing. Seconded by Bessenbacher. Roll call vote. Ayes: Bailey, Baker-Murph, Miller, Bessenbacher, Russell, Brittain, and Dickinson. No Nays. 1 absent (Vandemark). Motion passed.

Planning Commission (if any): None.

Any Other Business: Recording Secretary, Kelsey Springer, announced this would be her final meeting with the DDA. Russell shared she knows someone who may want to fill the vacant seat (left by Bowers).

Public and Board Member Comments/Adjournment: None.

Miller motioned to adjourn. Seconded by Russell. Adjourned at 6:44 pm.



~~Kelsey Springer, Recording Secretary~~
Debra Baker-Murph, Acting Recording Secretary

5-19-22

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Rob Vandemark, Chairperson