

DDA Meeting Minutes
Byron Municipal Building
August 18, 2016

Meeting called to order at 6:05 pm by Chairperson Vandemark

Roll Call – Present: Vandemark, Dickinson, Murphy, Miller, Bowers, Bailey and Brunell.

Absent: Ayotte and Murphy-Alderman.

Agenda Approval: Motion by Brunell to approve agenda and seconded by Dickinson. Voice Vote: All Ayes, No Nays, 2 absent; passed.

Minutes Approval: Miller motioned to approve minutes from July 21, 2016 meeting with corrections on page 2, Dickinson seconded. Voice Vote: All Ayes, No Nays, 2 absent; passed.

Communications: Brunell explained the detail of the second order of American Flags and possible extension. Reed said Burke paid balance of EJR flags and loved them.

Financial Status: Miller reported DDA starting balance of \$19,077.28 and ending balance of \$ 19,317.28; Accept report pending audit. Miller explained bills for clerk/treasurer wages of \$235.50, Gormley in the amounts of \$42.00 and \$28.00 and the M&M for \$1100.00; totaling \$1405.50. Discussion took place of M&M services. Bowers will give measurements of parking lines to Brunell. Brunell motioned to pay invoices totaling \$1405.50 and Dickinson seconded. Roll Call: All Ayes, No Nays, 2 Absent; Carried. Miller said she would like to meet with Ketchum.

TIF Map Status/DDA Boundary: Vandemark explained TIF map and public hearing. Miller listed what would need to be done for hearing. Discussion took place on adding to the boundaries with property on Maple Street. Vandemark, Miller, Dickinson and Brunell would like to meet with AGS. Johnson said legal description needed and Miller read email from Piggott.

Safe Routes to School: Vandemark explained the walking audit and who attended along with the route taken. A survey was received by email and Murphy-Alderman will hand out at open house. Vandemark said they need to fill out application and possible start date for construction would be 2018. He also said it was good time to apply for other grants and an engineer would need to be hired.

Flags-EJR Sale of Flags: Vandemark talked about the EJR flags and that we already sold two, leaving us with 23 to sell. He said we have one original and EJ's grandmother would like one. Vandemark suggested giving it to her and everyone agreed a good idea. Flyers needed for the sale of new flags and Reed will give 6 flags to Miller and Dickinson.

Canoe Launch Funds – Bollard & Bench: Vandemark said he hasn't done anything yet and he talked to Royalty about gravel.

Development Plan – Schedule Meeting to Review: Vandemark explained that Rader and Beckett said Development Plan needs to be updated and Vandemark wants to set up a meeting to update it. Meeting set for August 30, 2016 at 6:00 pm.

Any Other Business: Brunell explained her thoughts of a Halloween Historical hay ride in the cemetery using the drama club and tying it in with the trunker-treat. She said we could incorporate the FHA.

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Discussion took place on subject. Vandemark said still doing breakfast on September 17, 2016 at Mason's.

Public and Board Member Comments: Miller welcomed Bailey. Vandemark congratulated Dickinson on Vice Chair position. Murphy asked why Ayotte was off DDA and Vandemark said he is not off and will call and ask him to come back.

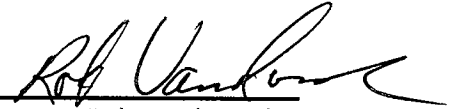
Meeting adjournment: At 7:19 pm Miller motioned for adjournment and Brunell seconded. Voice Vote: All Ayes, No Nays, 2 absent; passed.



Marsha Reed

9/15/16

Date



Rob Vandemark

Approval